Sub: Change of date of Commencement of academic session to 26th September 2023.

Dear students,

We at Galgotias university are eager to welcome you to your beautiful campus. The team of one of the most highly experienced faculty members and staff are ready to take you on a journey towards your holistic development.

This has reference to our earlier communication regarding the start of the academic session for students admitted in the Academic Year 2023. We had earlier informed you that the academic session will commence from 16th September 2023.

There is a VVIP event scheduled in the vicinity of the university campus and the Hon'ble Prime Minister of India, Chief Ministers and International VIP are expected to be using Galgotias University's world class Infrastructure for the MotoGP 2023 event starting **20.09.2023 – 24.09.2023** at the Buddha International Circuit, all roads shall remain closed due to high security reasons. The University has taken the decision to postpone the start of the academic session to avoid any inconvenience to our student and parents.

The new date for the start of the academic session is 26th September 2023 (schedule attached)

We understand that the announcement of a new date for the start of the academic session may cause some adjustments to your plans and we regret the inconvenience.

We at Galgotias University are keenly looking forward to welcoming you at the campus. The fresh schedule of the orientation program and hostel reporting is attached herewith.

The schedule of Hostel Reporting, Registration and Orientation on campus for the First-Year/Lateral Entry /Migration students is attached as Annexure I.

Address of Galgotias University: Plot No.2, Sector 17-A, Yamuna Expy, opposite Buddha International Circuit, Sector 17A, Greater Noida, Uttar Pradesh 203201

Google Map Location Link:
https://goo.gl/maps/LV8R6D4sWJWSLyfy9

This letter contains important information about your arrival on the campus. Please read it carefully.

List of Annexures: Annexure No.	Particulars
I	Schedule of Hostel Reporting, Registration and Orientation on the Campus of First Year/Lateral Entry/Migration Students admitted in 2023-24
II	Reporting and registration at the hostel
III	On Campus Registration
IV	Document check list
V	Laptop Configuration

ANNEXURE I:

Schedule of Hostel Reporting, Registration and Orientation on the Campus of Students admitted in 2023-24 including Lateral/Migration Entry

S.No.	Departments	Date for Hostel Reporting	Date for Registration	Dates for Orientation
1	• Department of Nursing	01.08.2023 Tuesday	01.08.2023 Tuesday	01.08.2023-04.08.2023
2	• Department of Agriculture	04.09.2023 Monday	04.09.2023 Monday	04.09.2023-06.09.2023
3	• Department of Computer Applications • Polytechnic • Department of Education • Department of Finance & Commerce • Department of Design	26.09.2023 Tuesday	26.09.2023 Tuesday	27.09.2023-29.09.2023
4	• Department of Humanities • Department of Media & Mass Communication • Department of Hospitality & Tourism	27.09.2023 Wednesday	27.09.2023 Wednesday	29.09.2023 – 01.10.2023
4	• Department of Computer Science & Engineering • Department of Mechanical Engineering • Department of Electrical, Electronics & Communication Engg. • Department of Civil Engineering	29.09.2023 Friday	29.09.2023 Friday	30.09.2023-03.10.2023
5	• Department Basic Sciences • Department of Biological and Life Sciences • Biomedical Sciences • Department of Paramedical & Allied Sciences • Department of Pharmacy	01.10.2023 Sunday	01.10.2023 Sunday	03.10.2023 - 05.10.2023
6	• Department of Management • Department of Physiotherapy • Department of Law	03.10.2023 Tuesday	03.10.2023 Tuesday	04.10.2023 - 06.10.2023

ANNEXURE II: REPORTING TO THE HOSTEL

Students who are availing the hostel facility should report on the date mentioned against their school in Annexure I.

GIRLS HOSTEL	
Girls should report at the following address: **Galgotias College of Engineering** Knowledge Park-II, Near Pari Chowk, Greater Noida, Uttar Pradesh 201310	**Girls Hostel Wardens:** 1. Ms. Kalpana Sharma: +91-9634291892 2. Ms. Namrata Singh : +91-9149303189
Google Map Location Link: https://www.google.com/maps/d/u/0/viewer?mid=1_xhn2GW2vjr8FFkQ_77oI_HJIwM&ll=28.457129410164796%2C77.49778125768853&z=16	

BOYS HOSTEL	
Boys should report at the following address: **Galgotias University** Plot No.2, Sector 17-A, Yamuna Expressway Greater Noida, Gautam Buddha Nagar Uttar Pradesh 203201	**BOYS Hostel Wardens**: 1. Mr. Deepak Kumar: +91-8568888808 2. Mr. Anoop Tewari : +91-9026677234
Google Map Location Link: https://goo.gl/maps/LV8R6D4sWJWSLyfy9	

The faculty and wardens will be at the hostel registration desk to guide/assist you through the hostel registration process. The students will be given a hostel registration form and after submission of the filled form and hostel fee receipt, they will be allotted a room opted for as per the fee paid. The students should bring with them the following items at the time of reporting to the Hostels.

- Mattress
- Bedsheet
- Pillow + Pillow covers
- Blanket or Quilts
- Toiletries
- Lock

ANNEXURE III: ON CAMPUS REGISTRATION

a) On arrival at the campus, proceed to the registration desk of your Department/ School, where a team of faculty members will guide you through the registration process.

b) A registration form will be sent online to you. You should bring the filled form along with you to complete the registration quickly.

c) A copy of the fee receipt should be attached with the registration form.

d) The balance fee, if any, can be paid at the fee counter at the university. Original Documents and a copy of the same should be carried for verification (document checklist is given in Annexure III).

e) After your school/ departmental registration your Id Card will be issued (in case not issued yet) by the ERP/ admission department. At the time of issue of id card, you will be provided with your student iCloud login. All class related information will be available on your iCloud login.

f) You will be added to the School/Department WhatsApp group after the due completion of the admission process.

ANNEXURE IV: DOCUMENT CHECKLIST

S.No.	Certificates/Testimonials	Check box
1	10th Mark Sheet	
2	10th Passing Certificate	
3	12th Mark Sheet	
4	12th Passing Certificate	
5	Migration Certificate/Transfer Certificate	
6	Gap year affidavit if applicable	
7	Character Certificate	
8	Medical Fitness Certificate (Original)	
9	2 Recent Passport size photos	
10	Diploma/ITI Mark Sheet (For Lateral Entry Students)	
11	Graduation Mark Sheet & Degree (If Applicable)	
12	Post-Graduation Mark Sheet & Degree (If Applicable)	
13	Entrance Exam Score/Rank card (If Applicable)	
14	Aadhaar Card	
15	Admission Offer Letter	
16	Caste Certificate (In case of SC/ST/OBC)	
17	Certificate(s) for Sports Quota Admission (If Applicable)	
18	Certificate of Armed Category (If Applicable)	
19	Certificate of Differently Abled (If Applicable)	
20	AIU Equivalence Certificate: Required from Students holding foreign Certificate / Diploma / Degree against the last qualification	

Note: - Students are informed to bring the original documents for verification and two sets of Photocopies of the same along with four recent passport size photos for submission.

Annexure V

It is recommended that students bring with them their own laptop with the following minimum or higher specifications.

Laptop with the following minimum specifications:

- Processor: i3 and above
- RAM: 8GB
- HDD: 500 GB
- Graphics Card: 1 GB Nvidia Card
- Operating System: Windows 10
- Wireless Network: - 802.11n
- NIC: Gigabit
- Inbuilt Mic, Camera, and speaker