

Date: 21.07.2026

Procedure for Allotment of Hostel Bed (Boys' & Girls' Hostels)

In order to ensure a transparent and systematic allotment of hostel accommodation, all students seeking hostel admission are required to follow the procedure mentioned below:

1. Students shall submit the prescribed **Hostel Application Form**, available at the **Admission Office – Hostel Counter**.
2. Subject to availability of hostel accommodation, the Hostel Department shall confirm the availability of the hostel bed. Thereafter, the student shall immediately deposit **100% of the prescribed hostel fee** to confirm the reservation.
3. After depositing the hostel fee, the student shall collect the payment acknowledgement/receipt from the **Admission Office – Fees Counter** and submit the same to the concerned **Hostel Warden** for allotment of the hostel bed.
4. Hostel bed allotment shall be processed only after completion of the above formalities. Failure to comply with the prescribed procedure shall render the student ineligible for hostel allotment.
5. Hostel accommodation shall be allotted strictly on a **first-come, first-served basis**, subject to availability of beds.
6. Payment of the hostel fee or submission of the hostel application form alone shall **not** confer any right to hostel accommodation. Hostel allotment shall remain subject to the availability of hostel beds and approval of the Competent Authority.
7. The decision of the University regarding hostel allotment shall be **final and binding** on all concerned.
8. For any assistance or queries relating to hostel admission and allotment, students may contact the **Hostel Warden** at:

1. **9870223890**

2. **9026677234**

