

**GALGOTIAS UNIVERSITY  
CIRCULAR**

**Constitution of Employee Grievance Committee**

In order to ensure a fair, transparent, and effective mechanism for addressing grievances of faculty members and other employees of the University, the **Employee Grievance Committee** is hereby constituted with immediate effect.

The Committee shall examine and address grievances relating to employees, provide an opportunity to all concerned parties to present their views, and make appropriate recommendations in accordance with the University's rules, regulations, and applicable policies.

The following members shall constitute the Faculty Grievance Committee:

<b>S. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Role</b>
1.	Dr Prashant Shankar Desai	Professor, SOL	Chairperson
2.	Dr. Renu Luthra	Advisor	Member
3.	Dr. Sunita Sharma	Asso. Dean, SBS	Member
4.	Dr. Namita Gupta	Professor, SOB	Member
5.	Dr. Sidhartha Srivastava	Asso. Dean, SOH	Member Secretary

The Committee shall:

1. Receive and examine grievances submitted by faculty members and other employees of the University.
2. Conduct enquiries, wherever necessary, by providing an opportunity to all concerned parties to present their submissions.
3. Maintain confidentiality during the grievance redressal process.
4. Submit its findings and recommendations, along with a detailed report, to the **Hon'ble Vice Chancellor** for appropriate consideration and necessary action.

This Committee shall function with immediate effect until further orders.

This issues with the approval of the competent authority.

Registrar  
Galgotias University

