



GALGOTIAS UNIVERSITY

Wednesday, August 12, 2026

NOTIFICATION

Provision for Condonation of Deficiency in One Head of Passing

In continuation of the academic regulations governing evaluation and declaration of results, the University hereby provides the following provision regarding condonation of deficiency in marks for eligible students:

1. Objectives of Condonation

The objectives of introducing the condonation provision are:

- a) To provide relief in cases of marginal failure;
- b) To avoid undue academic loss and delay in award of degree;
- c) To recognize the overall academic competence of students who have otherwise successfully completed the programme requirements;
- d) To maintain fairness and limited academic flexibility while preserving academic standards;
- e) To reduce student hardship and ensure academic continuity; and
- f) To ensure transparency and uniformity in academic decision-making.

2. Frequency of Application

The benefit of condonation may be availed only **once during the entire duration of the programme.**

3. Eligibility for Condonation

A student shall be considered eligible for condonation only if all the following conditions are fulfilled:

- a) Applicable only to **End Term Examination-based Theory Courses;**
- b) Not applicable to project work, dissertation, internship, seminar, laboratory courses, viva-voce, practical examinations, or purely internal assessment courses;
- c) The student has failed in **only one head of passing/course** in the concerned examination; and
- d) The student has successfully passed all other courses/heads of passing prescribed under the approved programme structure.

4. Extent of Condonation

The deficiency in marks may be condoned subject to the following limits:

The condonation marks awarded shall be **whichever is less of:**

- a) **1% of the total aggregate maximum marks** of the concerned semester end examination; or
- b) **Up to 05 marks (maximum)** in the specific course/head of passing in which the student has failed.

5. Conditions Governing Condonation

The following conditions shall strictly apply:

Department of Examinations, Galgotias University, Greater Noida





GALGOTIAS UNIVERSITY

a) Applicability

Condonation shall not be granted if grace marks/other moderation benefits have already been awarded in the concerned course.

b) Stage of Implementation

Condonation shall ordinarily be considered during the **final semester examination** of the programme for facilitating award of degree/completion of programme requirements.

c) Applicable Attempts

The provision may be applicable in Regular, Debar, Backlog, and Mercy attempts, subject to fulfilment of all other eligibility conditions. However, it is to be noted that student will have to apply using the application form enclosed.

d) Restriction on Improvement

A student who has been granted condonation in a course shall not be eligible to apply for grade/class improvement in that course.

e) Calculation of Class/CGPA

Where condonation is granted, the final division/class/CGPA/grade shall be calculated on the basis of the **actual marks obtained before condonation**, and not on the enhanced marks awarded through condonation.

f) Indication on Grade Card

The award of condonation shall be specifically reflected on the final grade card/marksheet through an appropriate symbol: -"\$" along with reference to the relevant ordinance/regulation.

g) Regulatory Compliance

Condonation shall be permissible only where such provision is not prohibited by the concerned statutory/regulatory authority governing the programme. In cases where regulatory bodies prescribe specific limits, the same shall prevail. For example: Pharmacy Council of India permits grace/condonation up to prescribed limits in Pharmacy programmes i.e. for B Pharm up to 7 marks and M Pharm up to 5 marks.

6. Interpretation

In case of any ambiguity regarding interpretation or implementation of the provisions of this rule, the decision of the Office of the Controller of Examinations shall be final and binding.


Controller of Examinations
Galgotias University






GALGOTIAS UNIVERSITY

APPLICATION FORM FOR CONDONATION OF DEFICIENCY IN ONE HEAD OF PASSING

1. Student Details

- Student Name: _____
- Enrolment No.: _____
- Programme: _____
- School/Department: _____
- Semester/Year: _____
- Mobile No.: _____
- Email ID: _____

2. Examination Details

- Name of Examination: _____
- Month & Year of Examination: _____
- Attempt Type: Regular / Debar / Backlog / Mercy (tick one)

3. Course in which Condonation is Sought (Less than 05 marks)

Course Code	Course Title	Maximum Marks	Passing Marks	Marks Obtained	Deficiency in Marks requested

4. Declaration by the Student

I hereby declare that:

1. I have failed in only one head of passing/course in the above-mentioned examination.
2. I have successfully passed all other courses/heads of passing prescribed under the approved programme structure.
3. The course for which condonation is sought is an End Term Examination-based Theory Course and is not a project, dissertation, internship, seminar, laboratory, viva-voce, practical, or purely internal assessment course.
4. I have not previously availed the benefit of condonation during the entire duration of my programme.
5. I understand that condonation, if granted, will not entitle me to seek grade/class improvement in the concerned course.
6. I further understand that the final division/class/CGPA/grade shall be calculated on the basis of the actual marks obtained before condonation.
7. The information furnished by me is true and correct to the best of my knowledge. If any information is found incorrect, my application may be rejected, and disciplinary action may be initiated.

5. Student's Signature

- Place: _____
- Date: _____
- Name and Signature of Student: _____

6. Verification by School/Department Exam Coordinator:

Certified that:

1. The student has passed all other courses/heads of passing of the programme.
2. The student has failed in only one eligible theory course.
3. The case is eligible / not eligible for consideration under the Condonation Rule.
- Verified By Examination Coordinator of the School: _____



GALGOTIAS UNIVERSITY

- Name & Designation: _____
- Signature: _____ Date: _____

7. Recommendation of Provost/ Dean/HoD

Recommended / Not Recommended for condonation under the approved University Regulations.

- Name & Designation: _____
- Signature: _____ Date: _____

8. For Office of Controller of Examinations

- Application Received on: _____
- Eligible under Condonation Rule: Yes / No
- Deficiency in Marks: _____
- Condonation Marks Admissible: _____
- Condonation verified: Yes / No
- Condonation recommended: -Yes / No
- Remarks: _____

a) Assistant Controller of Examinations: Signature & Date- Verified and found to be correct

b) Controller of Examinations Signature & Date

Submitted to

Approved / Not Approved

**Vice Chancellor,
Galgotias University,**

Important Instructions for Students

1. This application must be submitted within the prescribed time notified by the University after declaration of results.
2. Attach a copy of the latest marksheet/result with this application.
3. Incomplete applications or applications without required documents shall not be processed.
4. Submission of this application does not automatically confer the benefit of condonation; approval is subject to verification and University regulations.

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