

### **Defining Sustainable Procurement**

We define sustainable procurement as the adoption and integration of corporate social responsibility principles into a company's procurement processes and decisions while ensuring stakeholder requirements are met. It encompasses sustainability as it relates to products, materials and supplier practices.

'Sustainable procurement' is considering both environmental and social factors when making a purchasing decision. The aim is to minimize your purchases' environmental and social impacts. Traditionally, only the upfront cost mattered when choosing what to buy but this initial outlay may not be the largest expense. Whole life costs include this initial outlay, but also consider the operational and disposal costs of the product.

The Galgotias University's Environmental Sustainability Vision, Policy and Strategy contains a vision that the University is committed to making a positive impact through outstanding environmental sustainability performance.

The University's Procurement Services is working closely with the Sustainability Team to ensure that the University:

- Complies with all relevant legislation and regulatory requirements
- Promotes sustainable awareness and assessment amongst suppliers and contractors
- Procures sustainable products and services
- Reduces the environmental sustainability impacts of construction and refurbishment projects.
- Includes environmental, economic and social aspects when specifying specific good or services.
- Includes sustainable criteria when evaluating offers from potential suppliers
- Promotes awareness of sustainable issues and considerations within the user community
- Develops measures of our sustainable practice using sector standards
- Uses the measures developed to monitor our sustainable practice with a view to seek continual improvement
- Uses the results of the monitored practice to benchmark our performance against similar organizations.
- Analyses the benchmarked performance to identify areas of practice for improvement

### **Our plans for implementing Sustainable Procurement**

Our aim is to meet ISO 20400 standards for Sustainable Procurement, so that our purchases have **'the most positive environmental, social and economic impacts possible over their entire lifecycle'**



Achieving ISO20400 certification will allow our procurement and purchasing activities to contribute to the University's wider sustainability commitments.

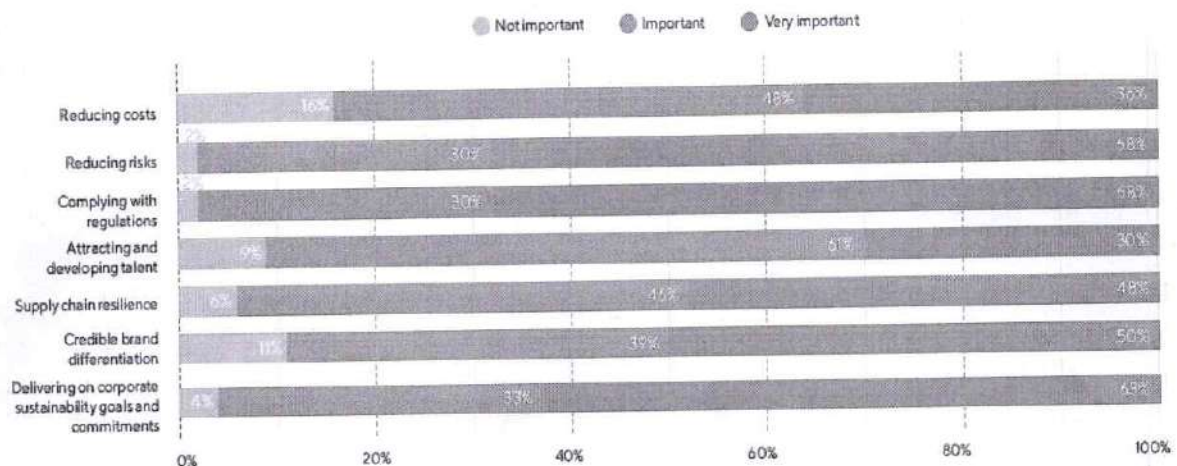
During the Strategic Procurement Review (the 'SPR'), how the University buys goods, works and services was analyzed. Our ability to influence spend versus that spends carbon impact was mapped, alongside a high-level distribution map of emissions within our supply chain. This provided a picture of the University's current position in respect of carbon and how the University compares to its organizational peers.

We are in the process of developing a new Procurement Strategy informed by the outputs from the SPR, of which sustainability will form a key component. Once this strategic mandate and direction is in place, we will review our policies and procedures to ensure sustainability is directly built-in to how we buy goods, works and services, and commence pursuit of immediate opportunities for improving our environmental, social and economic impact.

### Sustainable Procurement Priorities and Outcomes

Reducing risks, complying with existing regulations and delivering on corporate sustainability goals and commitments were cited as the top three priorities within procurement organizations. While these findings are in line with what we have seen in previous years, there is a huge increase in the importance of delivering on corporate sustainability goals, with 63% of the respondents stating it has become a "very important" priority compared with only 25% two years ago. This could be an indication of the growing importance of sustainability among corporate executives and is in line with studies indicating that business leaders are increasingly realizing that sustainable corporate governance and a multi stakeholder, long-term approach are key to success.

### Importance of the following desired outcomes of sustainable procurement program/initiative.



### Policies, Reporting and Goal-Setting

When it comes to the practical implementation of sustainable procurement programs, it is best to examine how companies use policies, goals and reporting in their day-to-day work with suppliers. A supplier code of conduct remains the most commonly used policy, with 74% of companies





stating they have one. Around half of the companies surveyed have a sustainable procurement policy (51%) and a specific contract clause relating to sustainability (47%).

### How Galgotias University integrated sustainability criteria into procurement processes?

