

FEE REFUND POLICY 2023-24

Last Date of Admission:31.10.2023

The following fee refund policy shall be applicable for 2023-24:

Notwithstanding anything contained in any guidelines/ prospectus/ notification/ schedule, a full refund of fees shall be made by the HEIs on account of all cancellation of admissions /migrations of students up to 30 September 2023 and with a deduction of not more than Rs. 1000, as a processing fee, up to 31 October 2023.

Category	Percentage of refund of fee	Point of time when notice of withdrawal of admissions is received in the HEI	Time Period & date of submission of withdrawal form
1	100%	15 days or more before the formally notified last date of admission	On or before 15 October 2023
2	90%	Less than 15 days before the formally notified last date of admission	16 October- 31 October 2023
3	80%	15 days or less after the formally notified last date of admission	1 November -15 November 2023
4	50%	30 days or less, but more than 15 days after formally notified last date of admission	16 November -30 November 2023
5	00%	More than 30 days after formally notified last date of admission	On or after 1 December 2023

Note: The above timelines are for submission of withdrawal form. The complete process of refund may take time.

