GALGOTIAS UNIVERSITY

27 November 2026

Mandatory Submission of No Dues and Update of Passport Size Photograph for Issuance of Final Semester Grade Card, Provisional Degree Certificate and Degree Certificate (Post-Convocation)

This is to inform all final semester students that compliance with the following requirements is **mandatory** for the issuance of their academic documents:

1. Submission of **No Dues** from all concerned departments.
2. Updating **a recent, good-quality passport-size photograph in formal attire** in the iCloud ERP. This is mandatory as the uploaded photograph will be printed on the **Degree Certificate**.

The following academic documents shall be issued only after fulfilment of the above requirements:

a) Final Semester Grade Card
b) Provisional Degree Certificate
c) Degree Certificate (Post-Convocation)

Students are informed to note the following:

- The process for submission of **No Dues** shall commence **only after the declaration of the final semester results in the iCloud ERP**.
- Students are advised to update their passport-size photograph in the iCloud ERP at the earliest. If uploaded recently as per these norms, please ignore.
- The uploaded photograph should be recent, clear, high-resolution, and in formal attire, as the same will be used for printing the Degree Certificate.

The **No Dues Form** is available at the **Office of the Registrar, A Block, 3rd Floor.** Students are advised to complete these formalities promptly to avoid any delay in the issuance of their academic documents.
All concerned students are requested to ensure timely compliance with the above requirements.

Issued with the approval of the Competent Authority.

Controller of Examinations
Galgotias University, India
27-11-26

Galgotias University COE Uttar Pradesh