



**GALGOTIAS
UNIVERSITY**

Uttar Pradesh

CREATING KNOWLEDGE

Seed Grant Policy



Galgotias University

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1.Introduction

The Seed Grant scheme of Galgotias University, is designed and incorporated to stimulate competitive research in upcoming strategic areas of national or international importance, to promote innovative product development and technology transfer, and/or to facilitate the start of research programs which will potentially develop into creative ecosystem on their own through external funding. The scheme is open throughout the year and the faculty are expected to send the proposal and get it reviewed thrice a year with a panel chaired by the Honorable Vice Chancellor.

2.Objectives

- To aid a faculty to initiate a research process that has the potential to attract funds from external agencies.
- To testify a innovative idea and to generate preliminary results before submitting proposals to external agencies.
- To promote inter-faculty collaboration in emerging areas.
- To promote generation of IPR and product/process development.
- To attract and retain talent.

3.Awards

- Grants shall be awarded with a maximum value of Rs.3 Lakhs.
- The duration of the Grant will be 2 to 3 years. It could be extended by another year after a complete review of the outcomes.

4.Eligibility

- Any faculty member of Galgotias University with a PhD degree and good list of quality publications on the proposed seed fund topic with Galgotias University affiliation are eligible to apply for the seed funding
- Any group consisting of faculty of Galgotias University and their collaborators from other institutes who will be shall provide an undertaking that they will submit the extended proposal for an externally funded program with the same proposers during or within 6 months of the completion of the seed funded project.
- Any group comprising Galgotias University faculty, PhD scholars, undergraduates, and post- doctoral students belonging to Galgotias University with the principal

investigator (PI) being a Galgotias University faculty with Doctorate degree. Only Galgotias University faculty can be PI. Participation by students of any category is encouraged but they may be only named as personnel in the project. They can be added as volunteer in the project who will be part of the project without any financial benefits.

- At any time, a PI can submit only one application. As a coinvestigator, any number of projects can be applied.
- The PI at the time of submission of application shall not have a running project funded by the seed-funding scheme in which he or she is the PI.

5. Application Process

- The message of call for proposals will be circulated through Deans to all the faculty members by Honorable Vice Chancellor.
- Pre-proposals should be submitted for short-listing.
- The short-listed applicants will be asked to submit a full proposal of the prescribed format including figures and references.
- The full proposals will be reviewed by a selection committee that will also consist of an external expert. The PI will be invited to make a presentation before the selection committee.
- Decision on the grant award will be announced through email by the deans concerned.

6. Submission Deadlines

Proposals will be invited maximum thrice in a year. A decision will be made within 5 weeks of the submission deadline of the application.

7. Selection criteria

- Innovative and interdisciplinary research.
- Team of faculty members with H-Index more than 10.
- Promise of innovative research that can attract external funds.
- Efficient budgeting.
- Potential to generate intellectual property like Product, Patent, WOS and Scopus papers.

8.Evaluation

The total evaluation process will follow a two stage scheme :-

Stage 1

- Pre-proposals will be evaluated by a Rubrics.
- Additional points will be awarded for the following cases:
- The selection committee would comprise a core of three or more internal faculty members. The committee would also take inputs from all those PIs who have submitted the pre- proposals.

Stage 2

- The PIs of the shortlisted pre-proposals will be asked to submit a full proposal.
- The selection committee would comprise a core of three or more internal faculty members/experts who may seek inputs from internal and/or external reviewers
- The full proposal will be rated for intellectual merit and its broader impact.
- The selection committee may if required, discuss proposals with R&C Division, and may seek further information from the PI before making a final decision.
- The proposal evaluation will consider the alignment of the budget with the deliverables.
- The committee may suggest that two or more proposals be combined if the committee deems it advantageous.

9.Conditions

- The decision of the selection committee will be conveyed to the PI who will be the contact person for all administrative matters regarding the project.
- The PI is responsible for the conduct of the research in accordance with the institute research policy.
- Procurement, utilization and maintenance of equipment will be as per institute policy
- The funds have to be utilized within the stipulated period.
- The grant money has to be utilized in accordance with the approved budget.
- The PI should submit a progress report every six months in the prescribed format for evaluation by the committee mandated to monitor individual projects. In case it is found that proper efforts are not being made further release of funding may cease.

The PI will also be required to report progress or outcomes at the end of one year after the termination of the seed grant, including grants received and publication/IPR arising out of the seed grant.

- In any research communication arising out of the funded project, the contribution of the institute should be duly acknowledged.
- In case PI leaves the institute before the completion of project, a co-investigator from Galgotias University will assume responsibility as PI. No collaborator from another institution can become PI under this condition.

10.Expected Deliverables

- Externally funded projects should be generated as outcome of seed grant scheme.
- Publication in peer-reviewed journals/intellectual property generation including product/process development would be expected as outcomes of the project. Further, it is understood that any IP emerging out of research funded by GALGOTIAS UNIVERSITY will be owned by GALGOTIAS UNIVERSITY . Such IPR will recognize contributions by all researchers as "inventors", and any resulting royalties will be shared by GALGOTIAS UNIVERSITY with the inventors.