

#### 6.5.1

Internal Quality Assurance Cell (IQAC) has Contributed Significantly for Institutionalizing the Quality Assurance Strategies and Processes, by Constantly Reviewing the Teaching-Learning Process, Structures & Methodologies of Operations and Learning Outcomes, at Periodic Intervals

#### **Standard Process DIQAC**

### **Galgotias University**

Plot No. 2, Yamuna Expressway, Opposite, Buddha International Circuit, Sector 17A, Greater Noida, Uttar Pradesh 203201, India

## DEPARTMENT INTERNAL QUALITY ASSURANCE CELL (DIQAC)



2011)

# DEPARTMENT INTERNAL QUALITY ASSURANCE CELL (DIQAC) GALGOTIAS UNIVERSITY GREATER NOIDA, UTTARPRADESH



#### **DIQAC Constitution Members**

Chair Person	School Dean
Professors	Senior Professor -1
э	Senior Professor -2
Associate Professor	Associate Professor-1
One expert from any other School	Professor
DIQAC Coordinator	

#### Objective

#### The primary aim of DIQAC is

- To develop a system for conscious, consistent and catalytic action to improve and maintain the academic performance in the Department.
- To promote measures for department academic activities.

#### **School Assessment**

The University assurance cell asks program chairs or coordinators to coordinate regular assessments within their departments or programs. Each department and program should articulate its goals and objectives for student learning as the foundation for this work.

At the beginning of the each semester after one month and after semester, each department and program should have a conversation about goals and assessment, informed by the previous year's semester summary report. During this meeting the department or program should clarify the focus of its assessment and how it will carry out its plan for the semester.

#### Responsibilities of the DIQAC Team

- The Department will form the internal academic audit committee comprising of PCs, DCs and senior faculty members and one expert from other department. Dean will be chairperson of the committee.
- 2. The department academic audit committee shall evaluate, within 10 days after the first month of semester started and after end term exam in each semester.



Audit committee will perform thrice in a semester such as QCM-1, QCM-2 & QCM-3.

- 3. Course file to be checked by program chair/Division Chair.
- 4. Quality of the question paper to be checked.
- 5. Laboratory audit to be conducted as per the rubrics.
- 6. Course end survey will be collected from each subject.
- 7. Industry experts to be invited for seminar/workshops/revision of curriculum etc.
- 8. Specific domains trainings to be provided to students and faculty.
- 9. Department academic audit report will be analyzed and report submitted to the University level Internal Quality Assurance Cell.
- 10. Action points recommended by IQAC audit committee must be implemented in following academic semester.





#### School Name: Quality Circle Meeting (QCM)

#### Session:

rame of the Department:				
Program , Semester & Sect	ion:			
Course Name & Course Co	de:			
QCM I/II/III		,		
Assessment Parameter	rs		Students Feedback	Dean's Remarks/Action
Feed back on course coverage (Course coverage as per plane)	ge 1)	Fully Cover	Covered / Partially red (in %)	
Clarity and quality of presen     by the faculty	tation	Good	lent / Very Good / / Satisfactory / isfactory	
3. Interaction with the faculty the classroom / lab	inside		ent / Very Good / Good factory / Unsatisfactory /	
4. Lecture material / E-self lear links provided to students	ning	Sufficie	ent / Not sufficient	
5. Uploading of course materi ERP / Moodle	als in	uploade	rly and timely ed/Irregular/Delayed ng/Not Uploaded	
6. Any suggestion for improve in teaching / learning	ement			
Signature of -	S.No	Name of	the students	
Faculty:				
CC:	1 .			
PC:	2			RSITY*
				XC.

Dean:	3	

	Department of				
	Course End Survey, Semes	ter- , Year-			
	of the Student:	rolment Number:			
Name	of the Subject:	- Tumber.			
CO No:	Statement of Course Outcomes		Strongly	Agree	Partial
1	I have gained the ability to learn		Agree		Agree
2	I have gained the ability to				
3	I have gained the ability to				
4	I have gained the ability to				
5	I have gained the ability to				
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