



GALGOTIAS UNIVERSITY

Uttar Pradesh

Regulations

**REGULATIONS ON MAINTENANCE OF DISCIPLINE
AMONG STUDENTS**

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1. DISCIPLINARY CONTROL OF STUDENTS:

- (1) Every student enrolled in the University shall be under disciplinary control of the University.
- (2) At the time of admission, every student shall be required to sign a declaration that on admission, he submits himself to the disciplinary jurisdiction of the Vice Chancellor and other authorities of the University. who may be vested with the authority to exercise discipline under the acts, the Statutes, the Ordinances, the Regulations and guidelines that have been framed therein by the University.
- (3) Without prejudice to the generality of the power to maintain and enforce discipline under these Regulations, the following shall amount to act of indiscipline or misconduct on the part of a student of the University.
 - (a) Physical assault or threat to use physical force against any member of the teaching and non-teaching staff of any School/Department/Constituent Units/Centers and against any student within the University;
 - (b) Carrying of, use of or threat to use of any weapons;
 - (c) Misbehaviour or cruelty towards any other student, teacher or any other employee of the University.
 - (d) Use of drugs or other intoxicants except those prescribed by a qualified doctor;
 - (e) Any violation of the provisions of the Civil Rights Protection Act, 1976;
 - (f) Indulging in or encouraging violence or any conduct which involves moral turpitude;
 - (g) Any form of gambling;
 - (h) Discrimination against any student or a member of staff on grounds of caste, creed, language, place of origin, social and cultural background or any of them;

- (i) Practicing casteism and untouchability in any form or inciting any other person to do so;
- (j) Any act, whether verbal or otherwise, derogatory to women;
- (k) Smoking, use of narcotics, possession and consumption of alcoholic beverages or gambling in any form;
- (l) Any attempt at bribing or corruption of any manner or description;
- (m) Willful destruction of the property of the University or any employee/Student of the University or any other person or agency in the University premises.
- (n) Behaving in rowdy, intemperate or disorderly manner in the premises of the University, as the case may be, or encouraging or inciting any other person to do so;
- (o) Creating discord, ill-will or intolerance among the students on sectarian or communal grounds or inciting any other student to do so;
- (p) Causing disruption of any manner of the academic functioning of the University system;
- (q) Indulging in or encouraging any form of disruptive activity connected with tests, examinations or any other activity of the University, as the case may be.
- (r) Unpunctuality;
- (s) Ragging
- (t) Violation of the status, dignity and honour of students, in particular women students and those belonging to a scheduled caste or a scheduled tribe or other backward class;
- (u) Any practice – whether verbal or otherwise, derogatory of women;
- (v) Verbal abuse, mental or physical torture, aggression, corporal punishment, harassment, trauma, indecent gesture and obscene behaviour of students;

- (w) Indulging in or encouraging any form of disruptive activity connected with tests, examinations or any other activity of the University, as the case may be.
- (6) The Vice-Chancellor may amend or add to the list of Act of Indiscipline, Misconduct and misbehaviour under Clause 3 above

2. PROCEDURE FOR HANDLING CASES OF INDISCIPLINE OF STUDENTS

- (1) The Dean/Head of a Department/ Constituent Unit/ Centre, the authorities of the University Hostels and Security shall take immediate action, on any information of the occurrence of act of indiscipline, misbehaviour or misconduct and to inform the Dean Students Welfare.
- (2) Notwithstanding anything in Para (1) above, the Dean, Students Welfare may also *suomoto* enquire into any incident of, indiscipline, misconduct and misbehaviour and make a report to the Vice Chancellor of the identity of those who are involved in the incident and about the nature of the incident. He may, if considered necessary, associate Proctor in the matter.
- (3) The Dean, Students Welfare and/or the Proctor may communicate with the guardian/parents of the students, if considered necessary in the matter requiring their assistance.
- (4) The Dean, Students Welfare, after investigating the matter, shall submit an initial report to the Vice Chancellor establishing the identity of the students involved in the acts of gross indiscipline, misbehavior and misconduct. He will refer the matter to the Students Disciplinary Committee, with the approval of Vice-Chancellor.
- (5) Dean Students Welfare, if considered necessary, with the approval of Vice-Chancellor may place the Students involved on suspension, till the Report of the Disciplinary Committee is received & considered by Vice Chancellor & final decision is taken.

3. DISCIPLINARY AUTHORITIES AND THEIR POWERS

- (1) All powers for maintenance and enforcement of discipline among the students and taking disciplinary action against the students of the University shall vest in the Vice-Chancellor.
- (2) The Vice Chancellor may delegate all or any such of his powers, as he deems proper, to such other officer(s) and authorities of the University as he may specify in this behalf.

4. PENALTIES FOR BREACH OF DISCIPLINE:

- (1) Without prejudice to the generality of his powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as deemed appropriate by him the Vice-Chancellor, may in the exercise of his powers aforesaid, award one or more of the following punishment:
- (a) be expelled from the University, as the case may be, in which case he shall not be re-admitted to the University.
 - (b) be, for a stated period, rusticated in which case he shall not be allowed to attend the classes in the university, till expiry of the period of rustication; or
 - (c) be imposed with the fine of a specified amount of money; or
 - (d) be placed a conduct probation for a specified period.
 - (e) be debarred from taking a University examination or examinations for one or more years
 - (f) Cancellation of the result of the student concerned of the examination or examinations at which he has already appeared.

5. STUDENT DISCIPLINARY COMMITTEE:

The Students Disciplinary Committee of the University shall be constituted by the Vice-Chancellor as follows:-

- (a) Dean of Faculty nominated by VC - Chairperson
- (b) Heads of Department/(not exceeding two to be nominated by the VC)
- (c) Proctor
- (d) One senior lady faculty member nominated by the VC
- (d) Warden, and/or Security Incharge in consultation with the concerned Hostel/ School/ Constituent Unit/Centre to be co-opted by the Chairperson
- (f) Dean, Students Welfare - Member Secretary

6. FUNCTIONS OF THE STUDENTS DISCIPLINARY COMMITTEE:

- (1) The Students Disciplinary Committee shall perform the following functions:
 - (a) To consider matters concerning maintenance of discipline among the students in the University.
 - (b) To enquire into the acts of indiscipline or misconduct committed by a student or students whenever such cases are referred to it and to submit their findings, conclusion and recommendations for the quantum of punishment under the provision of these Regulations to the Vice-Chancellor or the person authorized by the Vice-Chancellor in this behalf
 - (c) To supervise and monitor the disciplinary climate prevailing in the University.
 - (d) To take preventive and precautionary steps such as issue of notices, warnings, instructions etc. as the case may be, for the purpose of forestalling acts of individual or collective, indiscipline, misconduct and ragging etc.
 - (e) To maintain liaison with the police authorities and the concerned departments of the Government, neighbouring institutions and the concerned authorities of the University regarding maintenance of law and order in the University.
 - (f) To perform such other functions as may be assigned to it by the Vice-Chancellor from time to time.
- (2) The decision in each case shall be conveyed by the Dean, Students Welfare after the approval of recommendations by the Vice Chancellor communicating the penalty or penalties, if any, imposed on a student or students.

7. APPEALS AND REVIEW

- (1) The students aggrieved by the decision of the Vice Chancellor may prefer an appeal to the Chancellor for review within 30 days of the date of communication of the decision, who will consider the Appeal adhering to the Principles of natural justice.
- (2) The Chancellor, if satisfied that the matter should be reviewed, he may refer the appeal back to Vice Chancellor/Student Discipline Committee. The decision taken by the Chancellor on the Appeal shall be binding.

8. MINOR OFFENCE, PROCEDURES FOR HANDLING

1. Minor offence will be such, which prima-facie is not serious but could not be condoned or ignored
2. The students will earn Recorded Warning (RW-I) for first minor offence. The RW-I will be recorded at the level of Dean/HoD and informed to the student. RW-I warning record will be kept in student's personal file.
3. Three RWs I.e. RW-I, RW-II and RW-III (for similar or dissimilar) minor offences against a student will indicate that the student is habitual in creating/indulging in indiscipline and it will be treated as Major Offence and reported by the Dean/HoD to the Dean Students Welfare with his recommendations for necessary action as per clause 2 of the Regulations.
4. The minor offence shall be assessed and reported to the Dean by any of the following:-
 - i. Faculty/ Programme Chair
 - ii. Technical Support staff/non-teaching staff
 - iii. Hostel Warden
 - iv. Bus In-charge through Registrar office
 - v. Security in-charge
 - vi. Any other Branch Officer of the University
5. Dean concerned/Head of Department will decide whether it is a minor offence or a major offence. If he/she considers it major offence, he will report to Dean Students Welfare. If it is considered as minor offence, he/she will take action as laid down above.
6. The concerned Schools/units will maintain the records of Minor Offences and Warning Records (RW-I, RW-II, RW-III)

9. RESIDUAL PROVISIONS

- (1) Notwithstanding anything stated in these Regulations, for any unforeseen issues arising, or not covered by these Regulations or in the event of differences of interpretation, the Vice Chancellor may take a decision, with the approval of the Chancellor.