

**.PROFORMA FOR SUBMISSION OF INFORMATION BY STATE PRIVATE UNIVERSITIES FOR  
ASCERTAINING THEIR NORMS AND STANDARDS**

**A. Legal Status**

- 1.1 Name and address of the University : *Galgotias University Uttar Pradesh  
Plot No. 2, Sector-17A, Yamuna Expressway, Greater Noida-203201,  
Distt. Gautam Buddh Nagar (Uttar Pradesh)*
- 1.2 Headquarters of the University : *Plot No. 2, Sector -17A, Yamuna Expressway, Greater Noida-203201,  
Distt. Gautam Buddh Nagar (Uttar Pradesh)*
- 1.3 Information about University :
- a. Website: [www.galgotiasuniversity.edu.in](http://www.galgotiasuniversity.edu.in)  
b. E-mail: [registrar@galgotiasuniversity.edu.in](mailto:registrar@galgotiasuniversity.edu.in)  
c. Phone Nos. : 0120-4806800  
d. Fax Nos. : 0120-4513888*
- Information about Authorities of the University :
- a. Ph. (including mobile), Fax Nos. and Email of Chancellor.  
Phone No.: 0120-4806828  
Mobile No. 9810123622  
Fax No.: 0120-4513888  
Email id: [chancellor@galgotiasuniversity.edu.in](mailto:chancellor@galgotiasuniversity.edu.in)*

***b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor.***

***Phone No.: 01204806805***

***Mobile No.: 08130544800***

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***Email id: [vc@galgotiasuniversity.edu.in](mailto:vc@galgotiasuniversity.edu.in)***

***c. Ph. (including mobile), Fax Nos. and e-mail of Registrar.***

***Phone No.: 0120-4806806***

***Mobile No.: 09810287149***

***Fax No. 0120-4513888***

***Email id: [registrar@galgotiasuniversity.edu.in](mailto:registrar@galgotiasuniversity.edu.in)***

***d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer.***

***Phone No.: 0120-4513806***

***Mobile No.: 9811933878***

***Fax No. 0120-4513888***

***Email id: [director.finance@galgotiasuniversity.edu.in](mailto:director.finance@galgotiasuniversity.edu.in)***

1.4 Date of Establishment : ***18 April 2011***

1.5 Name of the Society/Trust promoting the University : ***Smt. Shakuntala Educational and Welfare Society***  
(Information may be provided in the following format) ***4405/6 Prakash Apartment Part-II, 5 Ansari Road, Daryaganj, New Delhi.***  
(Copy of the registered MoA/Trust Deed to be enclosed) ***(Copy of the MOA is enclosed at Annexure A-I)***

1.6 Composition of the Society/Trust:

*Details are provided in Appendix- I*

1.7 Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? :

*- No-*

If yes, please provide details in the following format:-

*Not Applicable (Appendix- II attached)*

Name of the member	Address	Name of the Society/Trust	Designation in the Society/Trust

1.8 Whether the promoting Society/Trust is involved in promoting/running any other University/Educational Institution? If yes, please give details in the following format. :

*Details provided in Appendix- III*

1.9 Whether the promoting society/trust is involved in promoting/running activities other than educational: :  
If yes, please give details in the following format:-

*- No-*

*Not Applicable (Appendix- IV attached)*

Name of the Organization	Activities

1.10 Act and Notification under which established : ***Established under The Galgotias University Uttar Pradesh Act, 2011” (U.P. Act No.14 of 2011) notified vide UP Govt. Gazette Notification No. 309(2)/LXXIX-V-I-II-I (Ka) 7-2011 dated 7 April 2011.***  
(Copy of the Act & Notification to be enclosed) ***(Copy of the Act and Notification is enclosed at Annexure A-2)***

1.11 Whether the University has been established by a separate State Act? : ***Yes***

**B. Organization Description**

2.1 Whether Unitary in nature (as per the UGC Regulation) : ***Yes***

2.2 Territorial Jurisdiction of the University as per the Act. : ***Not Specified in the Act.***

2.3 Details of the constituent units of the University, : ***Details of the constituent units have not been mentioned in the Act.***  
if any, as mentioned in the Act.

2.4 Whether any off-campus centre(s) established? If yes, : ***No off-campus centre has been established.***  
please give details of the approval granted by the  
State Government and UGC in the following format:-

a.	Place of the off-campus	:	} <b><i>Not Applicable (Appendix- V attached)</i></b>
b.	Letter No. & date of the approval of State Government	:	
c.	Letter No. & date of the approval of UGC	:	

(Please attach attested copy of the approval)

2.5 Whether any off-shore campus established? If yes, : ***No Off-Shore campus has been established***  
please give details of the approval granted by the Government

of India and the host country in the following format:-

- a. Place of the off-shore campus :  
b. Letter No. & date of the approval of Host Country :  
c. Letter No. & date of the approval of Government of India :
- (Please attach attested copy of the approval)
- Not Applicable (Appendix-VI attached)*

2.6 Does the University offer a distance education programme? : *No.*  
If yes, whether the courses run under distance mode are approved by the competent authority?  
(Please enclose attested copy of the course-wise approval of competent authority)

2.7 Whether the University has established study centre(s)? : *No*  
If yes, please provide details and whether these study centre(s) are approved by the competent authority of the University and UGC?  
(Details to be provided in Appendix VII) : *Not Applicable (Appendix – VII attached)*

(Please enclose attested copy of the approval from the competent authority)

### C. Academic Activities Description

#### 3. Academic Programmes

3.1 Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference.

<i>Programme</i>	<i>Sanctioned Intake</i>	<i>Actual enrolment</i>
<i>UG</i>		
<i>PG</i>		
<i>Diploma</i>		
<i>PG Diploma</i>		
<i>Certificate course</i>		
<i>M. Phil</i>		
<i>Ph. D.</i>		
<i>Any other (Pl. Specify)</i>		

: *Section 7(a) & 7(b) of the Galgotias University Uttar Pradesh Act, 2011 (14 of 2011), provides that the University shall have the following powers, namely:-*

- (a) *To provide for instruction in such branches of learning as the University may, from time to time, determine and to make provisions for research and for the advancement and dissemination of knowledge and skills.*
- (b) *To impart and promote the study of science, engineering and technology, Bio and Medical Sciences, Dental Science, Pharmacy, Management, Hotel and Hospitality Management, Law and other Professional courses and also History, Culture, Commerce, Economics, Humanities, Philosophy, Art etc. through in-campus, off-campus, offshore-campus and satellite centres or by conducting centres or by distant educational programmes etc.*

*Not Applicable, since the details of the programmes to be offered were not given in the Gazette notification of the State Government.*

(Details to be provided in Appendix-VIII)

*(Appendix-VIII attached)*

- 3.2 Current number of academic programmes/courses offered by the University: ***Details are provided in Appendix - IX***  
(Details to be provided in Appendix IX)
- 3.3 Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to: ***The approvals of the statutory councils, where necessary as per the statutory requirement have been taken. The details are provided in Appendix - X***
- a. Start new courses  
b. To increase intake
- If yes please enclose copy of approval and give course-wise details in the following format:-  
(Details to be provided in Appendix X)

- 3.4 If the University is running courses under distance mode, please provide details about the students enrolled in the following format:- ***University is not running any course under distance mode.***

Name of the Study Centre	Courses offered	No. of students enrolled

(Please enclose copy of the course-wise approval of the competent authority)

3.5 Temporal plan of academic work in the University : ***Semester system for all programmes except B.Sc. (Nursing), where annual Semester System/Annual System System is prescribed by INC.***

3.6 Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:- ***Yes. Details are provided in Appendix - XI***

a. Name of the course(s) ) :

b. Since when started :

c. Whether the University has applied for permission from UGC? :

(Details to be provided in Appendix-XI)

#### **4. Student Enrolment and Student Support**

4.1 Number of students enrolled in the University for the current academic year according to regions and countries : ***Batch-wise details for main campus are as below:***  
(Please give separate information for main campus and off-campus/off-shore campus) (off-campus/off-shore campus do not exist)



**Batch – 2011-12**

<b>Particulars</b>		<b>No. of students from the same State where the University is located</b>	<b>No. of students from other States</b>	<b>No. of NRI students</b>	<b>No. of overseas students excluding NRIs</b>		<b>Grand Total</b>
					<b>Foreign Students</b>	<b>Person of Indian Origin students</b>	
<b>UG</b>	<b>M</b>	<b>504</b>	<b>321</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>825</b>
	<b>F</b>	<b>146</b>	<b>94</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>240</b>
	<b>T</b>	<b>650</b>	<b>415</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>1065</b>
<b>PG</b>	<b>M</b>	<b>241</b>	<b>125</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>366</b>
	<b>F</b>	<b>103</b>	<b>46</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>149</b>
	<b>T</b>	<b>344</b>	<b>171</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>515</b>
<b>M.Phil</b>	<b>M</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>F</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>T</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ph.D.</b>	<b>M</b>	<b>07</b>	<b>02</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>09</b>
	<b>F</b>	<b>01</b>	<b>01</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>02</b>
	<b>T</b>	<b>08</b>	<b>03</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>11</b>
<b>Diploma</b>	<b>M</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>F</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>T</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PG Diploma</b>	<b>M</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>F</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>T</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<i>Certificate</i>	<i>M</i>	-	-	-	-	-	-
	<i>F</i>	-	-	-	-	-	-
	<i>T</i>	-	-	-	-	-	-
<i>Any Other (Pl. Specify)</i>	<i>M</i>	-	-	-	-	-	-
	<i>F</i>	-	-	-	-	-	-
	<i>T</i>	-	-	-	-	-	-

*M-Male, F-Female, T-Total*

**Batch – 2012-13**

<i>Particulars</i>		<i>No. of students from the same State where the University is located</i>	<i>No. of students from other States</i>	<i>No. of NRI students</i>	<i>No. of overseas students excluding NRIs</i>		<i>Grand Total</i>
					<i>Foreign Students</i>	<i>Person of Indian Origin students</i>	
<i>UG</i>	<i>M</i>	<i>764</i>	<i>610</i>	<i>03</i>	<i>21</i>	<i>00</i>	<i>1398</i>
	<i>F</i>	<i>171</i>	<i>111</i>	<i>01</i>	<i>03</i>	<i>00</i>	<i>286</i>
	<i>T</i>	<i>935</i>	<i>721</i>	<i>04</i>	<i>24</i>	<i>00</i>	<i>1684</i>
<i>PG</i>	<i>M</i>	<i>421</i>	<i>236</i>	<i>00</i>	<i>03</i>	<i>00</i>	<i>660</i>
	<i>F</i>	<i>165</i>	<i>101</i>	<i>00</i>	<i>00</i>	<i>00</i>	<i>266</i>
	<i>T</i>	<i>586</i>	<i>337</i>	<i>00</i>	<i>03</i>	<i>00</i>	<i>926</i>
<i>M.Phil</i>	<i>M</i>	-	-	-	-	-	-
	<i>F</i>	-	-	-	-	-	-
	<i>T</i>	-	-	-	-	-	-
<i>Ph.D.</i>	<i>M</i>	<i>02</i>	<i>01</i>	<i>00</i>	-	-	<i>03</i>
	<i>F</i>	<i>04</i>	<i>04</i>	<i>00</i>	-	-	<i>08</i>
	<i>T</i>	<i>06</i>	<i>05</i>	<i>00</i>	-	-	<i>11</i>
<i>Diploma</i>	<i>M</i>	-	-	-	-	-	-
	<i>F</i>	-	-	-	-	-	-
	<i>T</i>	-	-	-	-	-	-

<b>PG Diploma</b>	<b>M</b>	-	-	-	-	-	-
	<b>F</b>	-	-	-	-	-	-
	<b>T</b>	-	-	-	-	-	-
<b>Certificate</b>	<b>M</b>	-	-	-	-	-	-
	<b>F</b>	-	-	-	-	-	-
	<b>T</b>	-	-	-	-	-	-
<b>Any Other (Pl. Specify)</b>	<b>M</b>	-	-	-	-	-	-
	<b>F</b>	-	-	-	-	-	-
	<b>T</b>	-	-	-	-	-	-

*M-Male, F-Female, T-Total*

4.2 Category-wise No. of students

: *Batch-wise details are as below:*

**Batch 2011-12**

<i>Category</i>	<i>Female</i>	<i>Male</i>	<i>Total</i>
<i>SC</i>	<i>08</i>	<i>19</i>	<i>27</i>
<i>ST</i>	<i>00</i>	<i>00</i>	<i>00</i>
<i>OBC</i>	<i>54</i>	<i>251</i>	<i>305</i>
<i>PH</i>	<i>00</i>	<i>00</i>	<i>00</i>
<i>General</i>	<i>329</i>	<i>930</i>	<i>1259</i>
<i>Total</i>	<i>391</i>	<i>1200</i>	<i>1591</i>

**Batch 2012-13**

<i>Category</i>	<i>Female</i>	<i>Male</i>	<i>Total</i>
<i>SC</i>	<i>02</i>	<i>12</i>	<i>14</i>
<i>ST</i>	<i>00</i>	<i>01</i>	<i>01</i>
<i>OBC</i>	<i>17</i>	<i>198</i>	<i>215</i>
<i>PH</i>	<i>00</i>	<i>00</i>	<i>00</i>
<i>General</i>	<i>541</i>	<i>1850</i>	<i>2391</i>
<i>Total</i>	<i>560</i>	<i>2061</i>	<i>2621</i>

4.3 Details of the two batches of students admitted

<i>Particulars</i>	<i>Batch 1</i>			<i>Batch 2</i>		
	<i>Year of Entry - 2011-12</i>			<i>Year of Entry – 2012-13</i>		
	<i>UG</i>	<i>PG</i>	<i>Total</i>	<i>UG</i>	<i>PG</i>	<i>Total</i>
<i>No. admitted to the programme</i>	1191	556	1747	1800	964	2764
<i>No. of Drop-outs</i>						
<i>(a) Within four months of Joining</i>	109	27	136	116	38	154
<i>(b) Afterwards</i>	17	14	31	-	-	-
<i>No. appeared for the final year examination</i>	<b><i>The first batch of students will appear in final year Examinations to be held in April/May 2013</i></b>					
<i>No. passed in the final exam</i>						
<i>No. passed in first class</i>						

4.4 Does the University provide bridge/remedial courses educationally disadvantaged students? If yes, please give details.

: *The University conducts remedial classes through its Enhanced learning center for educationally disadvantaged students in the indentified areas. The areas in which classes were conducted during academic session 2012-13 are as below:*

- i. English*
- ii. Physics*
- iii. Mathematics*
- iv. Chemistry*

- 4.5 Does the University provide any financial help to the students from socially disadvantaged group?  
If yes, please give details: : ***The University has implemented the U.P. Govt. Post matric/Fee reimbursement Scheme to SC/SC/OBC/Minority & General category of students. Similarly, the University accepts schemes of scholarship of other states.***
- 4.6 In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations, 2009 on M.Phil/Ph.D. : ***Yes, The University is running full time/part time Ph.D programmes as per U.G.C. Regulations, 2009. Currently the University does not offer any M.Phil courses.***
- 4.7 Whether the University have a website? If yes please give website address and whether the website is regularly updated? : ***Website Address [www.galgotiasuniversity.edu.in](http://www.galgotiasuniversity.edu.in)  
The website is regularly updated.***
- 4.8 How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc? : ***Through University prospectus, News paper advertisements, Website, Call Centers.***
- 4.9 to 4.16 Missing from Format. : .....

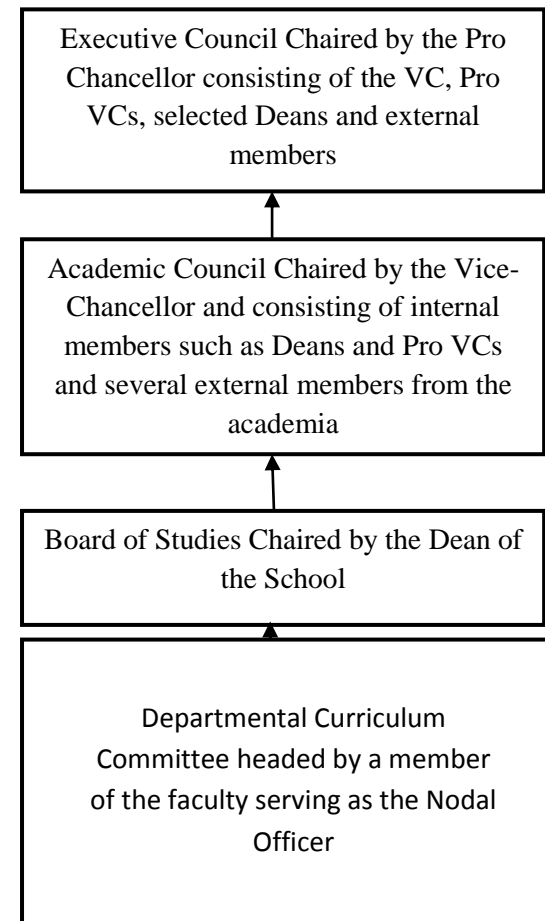
4.17 Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format : *A Grievance Rredressal Committee under the chairmanship of Pro-Vice Chancellor with Director (HR) and three faculty as members is functional. The committee is to look into the grievances of the faculty/staff referred to it and take steps and/or make suggestions to the Vice Chancellor for their redressal.The committee has not received any complaint as yet.*

(Details to be provided in Appendix XII) : *(Appendix- XII attached)*

**5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System:**

5.1 Which University body finalized the curriculum? : *The process used in GU for developing all the curricula is as follows:-*  
The composition of the body may be given.  
(Board of Studies, Academic Council, Board of Management) *After the inception of the university in April 2011, an initial list of programs to be offered in the fall of 2011 and 2012 was prepared to guide the hiring of faculty. The curricula were developed by a faculty committee that was headed by a Nodal Officer. In certain instances, the Nodal Officer was the Head of a Department and in the case of others, it was a faculty member with deep expertise in the field.*

*The process for developing curricula and new papers in topical areas is schematically shown below:*



*All Nodal Officers were given instructions to consult the curriculum in their fields followed by highly reputable public and private universities/Institutes such as IITs, IIMs, and VIT that are GU's aspirational peers. The specific information reviewed from these institutions consisted of degree requirements such as time and semester credits hours and the description of the subjects taught. It was thus ensured that all GU curricula are consistent with the best programs in the country. Subsequently, detailed description of all subjects were prepared by faculty that included a listing of topics to be covered, pre-requisites (if any), and learning objectives and outcomes. As an example, we provide the sample of the curriculum for the B. Tech degree in Electrical and Electronics Engineering in Annexure A- 3*

*The curriculum prepared by the concerned faculty and approved by the Head of the Department is submitted to the Board of Studies for review. The Board of Studies consists of the Dean of the School as the Chair and other senior faculty of the school as well as external members from the faculty of prestigious Universities and also members from industry. In addition, each curriculum was reviewed by a group of senior professors from reputable and established public universities and their input was used to provide feedback to the faculty prior to the approval of the Board of Studies. The Dean of the School then forwarded the curriculum to the Vice-Chancellor for his approval and further review by the Academic Council. The Academic Council consists of the Vice-Chancellor as the Chair and the members include several internal Deans and Pro Vice-Chancellors as well as four external members from the Academic Community. Following the consideration and approval of the Academic Council, the final*



- approval is granted by the Executive Council which is the equivalent of the Board of Management.*
- 5.2 What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated? : *Revision of curricula is and by necessity a continuous process in view of the changing scenario. New degree programs and new papers (especially electives) are continuously being added as new faculty with new expertise is added to GU. The last meeting of the Academic Council was held on 22 November 2012 in which several new programs and changes in curriculum were approved. The Executive Council has subsequently ratified the changes.*
- 5.3 Whether approval of statutory bodies such as Board of Studies, Academic Council and the Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of minutes. : *Please see minutes of the Academic Council and the Executive Council minutes and samples of transmittal letters submitted by the Deans and Department Heads for approval of new curricula and changes to existing curricula in Annexure A- 4.*
- 5.4 Furnish details of the following aspects of curriculum design Innovation such as modular curricula Inter/multidisciplinary approach : *GU is fully committed to the modular approach of the fully flexible credit system. Degree requirements are specified in the form of semester credits that a student must earn to receive a GU degree. For example, all engineering programs require students to successfully complete 180 credits. One credit is earned by attending 50 minute lecture classes or tutorial classes or 100 minutes of practical classes for a semester of fourteen weeks in addition to passing two mid-semester and one end-semester examinations. Typical papers consist of 2, 3 or 4 semester credits making the degree requirements totally modular.*
- Students also have the opportunity to elect classes that can be interdisciplinary and also engage in multidisciplinary programs. For example, GU offers*

- integrated programs such as BA/LLB, BBA/LLB, B Tech/MBA and BBA/MBA. GU is currently holding discussions as part of its strategic plan to start a culminating multidisciplinary experience as part of several degree requirements. When implemented, this will allow students to work on multidisciplinary teams that will be tackling the most significant societal and technological problems while contributing to the solutions from their disciplinary perspectives and learning about the approaches and aspects of the problem as addressed by experts from other disciplines.*
- 5.5 Has the University conducted an academic audit?  
If yes, please give details regarding frequency and its usage? :
- GU is a new university which opened its doors with the fall term of 2011. All its academic programs are new. A periodic external review of all our programs will be conducted every five years. The Pharmacy, Law, Nursing, Business and Engineering programs will be reviewed by their respective professional or regulatory bodies. The other programs will be reviewed every five years by a group of external experts.*
- 5.6 Apart from class room instruction, what other avenues of learning provided for the students? (Example, Projects, Internships, Field Training, Seminars etc.) :
- GU aspires to be a leader in the use of the best pedagogical approaches to enhance student learning. The students will also engage in co-curricular activities that include project work, internships, field training and seminars. For more details, please see the attached syllabi of the degree program in Annexure -3*
- 5.7 Please provide details of the examination system  
(Whether examination based or practical based) :
- Please see the attached examination policy followed by the university at Annexure A- 5*

- 5.8 What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation? :
- For details of the evaluation system, please see the attached examination policy. The examinations are conducted under the supervision of the Controller of Examinations (COE). An Examinations Committee under the chairmanship of Pro VC consisting of five faculty members is constituted to maintain an oversight over the conduct of the examinations. External experts are used to moderate the question papers prepared by a combination of internal and external experts. The answer scripts are evaluated by the faculty experts in the field, and moderated by external experts.*
- 5.9 Mention the number of malpractice cases reported during the last 3 years and how they were dealt with? :
- As per university policy, if a student indulges in copying or any malpractice in any of the exams, the case is referred to the Unfair Means Committee to deal with the matter. The committee, after investigating into the case, may recommend to award 'F' (Fail) grade to the student.*
- The University has developed a fool proof system to check the malpractices in Examinations. The various steps include:*
- (a) Seating arrangement of the students during the conduct of Exam is kept in such a way that no two students of the same papers sit together.*
  - (b) A multi tier level of superintendence is maintained during the period of Examinations:*

**1st : For every 20 students one Invigilator is appointed. Faculty not below the level of Assistant Professor is appointed as Invigilator.**

**2nd : Senior Faculty member is appointed as Floor In-charge.**

**3rd : Flying Squads comprising of HODs/Professors are constituted.**

**(c) Students are not allowed to take any material/cell phone etc. inside the examination hall. Every Examination hall is fitted with CCTV cameras, through which constant monitoring is done by the Control room, specially set up during the examination period**

**No. of malpractice cases booked during CAT &SEE examinations in the last 1½ years: (since the establishment of the University)**

<i>Examination</i>	<i>Semester</i>	<i>Held on</i>	<i>No. of Cases Booked</i>	<i>Decision</i>	
				<i>Exam. Cancelled</i>	<i>Strict Warning</i>
<i>CONTINUOUS ASSESSMENT TEST - I</i>	<i>FALL 2011/12</i>	<i>29 Sept. 2011- 04<sup>th</sup> Oct. 2011</i>	<i>1</i>	<i>0</i>	<i>1</i>
<i>CONTINUOUS ASSESSMENT TEST - II</i>	<i>FALL 2011/12</i>	<i>15th Nov. 2011 - 19th Nov. 2011</i>	<i>5</i>	<i>3</i>	<i>2</i>
<i>SEMESTER END EXAMINATION</i>	<i>FALL 2011/12</i>	<i>26th Dec. 2011 - 06th Jan. 2012</i>	<i>12</i>	<i>7</i>	<i>5</i>
<i>CONTINUOUS ASSESSMENT TEST - I</i>	<i>WINTER 2011/12</i>	<i>16th March 2012 - 21st March 2012</i>	<i>4</i>	<i>2</i>	<i>2</i>

<i>CONTINUOUS ASSESSMENT TEST - II</i>	<i>WINTER 2011/12</i>	<i>24th April 2012 - 28th April 2012</i>	<i>13</i>	<i>8</i>	<i>5</i>
<i>SEMESTER END EXAMINATION</i>	<i>WINTER 2011/12</i>	<i>29th May 2012 - 09th June 2012</i>	<i>30</i>	<i>19</i>	<i>11</i>
<i>CONTINUOUS ASSESSMENT TEST - I</i>	<i>FALL 2012/13</i>	<i>08th Oct. 2012 - 12th Oct. 2012</i>	<i>20</i>	<i>03</i>	<i>17</i>
<i>CONTINUOUS ASSESSMENT TEST - II</i>	<i>FALL 2012/13</i>	<i>26th Nov. 2012 - 01st Dec. 2012</i>	<i>8</i>	<i>05</i>	<i>03</i>

*The cases were dealt with in such a way to ensure 'zero tolerance policy' towards malpractices. Following procedure was adopted:*

- (a) The committee constituted in this regard invited all the concerned parties i.e. Student, Invigilator, Floor superintendent to appear before the committee separately.*
- (b) The committee examines all the evidences submitted*
- (c) The committee decides on the punishment based on the severity of the case and factual evidences and recommends to the Vice Chancellor.*
- (d) The Vice Chancellor takes appropriate decision, for implementation by the office of the COE for necessary action*

5.10 Does the University have a continuous internal evaluation system?

: *Yes, all subjects are graded on the basis of in-class quizzes, assigned homework, class participation, two mid-semester examinations that are called Continuous Assessment Tests (CAT) and a comprehensive Semester End Examination (SEE). The relative weightage of each type of assessment is standardized in the*

- Examination Policy (attached) but in some cases such as in Pharmacy and Law, the weightage is specified by the Pharmacy Council of India and the Bar Council, respectively.*
- 5.11 Seems to be missing in the Proforma :
- 5.12 How are the question papers set to ensure the achievement of the course objective? : *When faculty and/or external experts are invited to prepare question papers, they are provided a syllabus of the paper that includes the learning objectives/outcomes from the course. To make double sure at the time of moderation, the moderator is given a check list to ensure that the examination meets its specific objectives and the standard of the examination paper is maintained.*
- 5.13 State the policy of the University for the Constitution of board of question paper setters, board of examiners and invigilators? : *Faculty members, appointed as per the UGC laid down qualifications are appointed as Paper Setters and Examiners. However, Outside Experts viz senior professors drawn from other leading universities are appointed as Moderators for Pre-Audit of Question Papers as well as Examiners for Post –Audit of Evaluated Answer scripts. Faculty members possessing minimum qualifications prescribed by the UGC or other statutory bodies are appointed as invigilators.*

*Policy of Question Paper Setting and moderation:*

*Normally question paper setting and valuation of answer scripts for all the Continuous Assessment Tests (CATs) is carried out by the faculty member(s) who has handled the course. In case of more than one faculty member teaching a particular course, a course co-ordinator and/or senior faculty member(s) appointed by the concerned HOD is responsible for setting of question paper(s). A question paper moderation committee is formed in which one outside expert approved by the Dean of the concerned school is associated.*

*A panel of question paper setters comprising external as well as internal experts is prepared. The COE gets approval from the Vice Chancellor for the paper setters to be appointed, before every semester end examination (SEE), out of the panel, for each course of study (or for a group of courses of study). The names in the panel as well as the names of the actual question paper setter remain confidential and is kept in a separate files by the controller of examinations (COE) who makes necessary arrangements for setting of the question papers. The COE, after taking the approval of the competent authority, appoint experts to prepare three sets of question papers along with their keys. A question paper Moderation Committee consisting of both internal and external faculty members (not including the question paper setters) is formed to moderate the question paper(s). The committee hands over the moderated question paper(s) confidentially to the competent authority for the selection and printing of the final question paper(s).*

*The continuous assessments in laboratory courses is based on supervision of the student's work, their performance in viva-voce examinations and the quality of their work. The SEE/YEE for the laboratory courses is conducted internally by the respective departments in consultation with the COE with at least one external examiner/expert.*

*In the case of the final review/exam of the project work, a committee consisting of the Project Coordinator (appointed by HOD), project guide and at least one external faculty member carries out the assessment just before submission of the final project report.*

*To test skills involving analysis, evaluation and synthesis learnt by students in each course, questions based on Higher Order Thinking skill (HOTs) is being introduced in all CAT and SEE/YEE. All question papers, in principle, shall carry questions based on HOTs to an extent of approx. 30%.*

5.14 How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last three years. Details to be provided in the following format:

: *The dates for the CAT exams and the Semester end Examinations are announced in the calendar that is published several weeks before the beginning of each semester. The results are announced shortly after the examinations are completed.*

**Dates of CAT & See with declaration of result**

Year/Semester	Date of Exams	Date of announcement of results
FALL(CAT-I) 2011/12	29 Sept. 2011-04 <sup>th</sup> Oct. 2011	13 <sup>th</sup> Oct. 2011
FALL (CAT-II) 2011/12	15 <sup>th</sup> Nov.2011 -19 <sup>th</sup> No.v 2011	14 <sup>th</sup> Dec. 2011
FALL(SEE) 2011-12	26 <sup>th</sup> Dec.2011 – 06 <sup>th</sup> Jan. 2012	04 <sup>th</sup> Feb. 2012
WINTER(CAT-I) 2011-12	16 <sup>th</sup> March 2012 - 21 <sup>st</sup> March 2012	11 <sup>th</sup> April 2012
WINTER(CAT-II) 2011/12	24 <sup>th</sup> April 2012 – 28 <sup>th</sup> April 2012	28 <sup>th</sup> May 2012
WINTER(SEE) 2011-12	29 <sup>th</sup> May 2012 – 09 <sup>th</sup> June 2012	04 <sup>th</sup> July 2012
FALL(SEE) 2012-13	24 <sup>th</sup> Dec. 2012 – 07 <sup>th</sup> Jan 2013	07 <sup>th</sup> March 2013



**D. Admission Process**

6.1 How are students selected for admission to various courses? : *Admission is based on merit prepared on the basis of marks obtained by the candidates in various entrance examinations & his/her previous academic record.*  
Please provide faculty-wise information.

- a. Through special entrance tests
- b. Through interviews
- c. Through their academic record

Please also provide details about the weightage give to the above

6.2 Whether the University is admitting students from national level : *Not Applicable*  
entrance test or state level entrance test? If yes,  
please provide following details:-

<b>Name of the National/state level entrance exam</b>	<b>No. of students admitted</b>	<b>% of students from the total admitted</b>	<b>Remarks</b>

6.3 Whether admission procedure is available on the University : *Yes*  
website and in the prospectus:

6.4 Please provide details of the eligibility criteria for admission in all the courses

: **Course-wise details are given below:**

**1. School of Electrical, Electronics and Communication Engineering**

<b>Programme</b>	<b>Duration</b>	<b>Eligibility Criteria</b>
<i>B.Tech (Electrical, Electrical &amp; Electronics Engg. Electronics &amp; Communication Engg.)</i>	<i>4 years</i>	<i>XII or equivalent with minimum 50% marks in PCM. Merit in Qualifying exam, IITJEE, AIEEE, UPSEE etc, preferable.</i>
<i>Integrated B.Tech(ECE /EE /EEE) + MBA</i>	<i>5 years</i>	<i>XII or equivalent with minimum 50% marks in PCM. Merit in Qualifying exam, IITJEE, AIEEE, UPSEE etc, preferable.</i>
<i>M.Tech Power Electronics &amp; Drives</i>	<i>2 years</i>	<i>B.E/B.Tech or equivalent in Electrical Engg. or in relevant discipline with minimum 50% marks.</i>
<i>M.Tech Power System Engineering</i>	<i>2 years</i>	<i>BE/B. Tech (Electrical/Electrical and Electronics /AMIE or other equivalent degree with 50% marks</i>
<i>M.Tech Communication Engineering</i>	<i>2 years</i>	<i>B.E/B.Tech or equivalent in ECE/M.Sc (Electronics)/Physics or in relevant discipline with minimum 50% marks.</i>
<i>M.Tech VLSI Design</i>	<i>2 years</i>	<i>BE/B. Tech (Electrical / Electronics / EEE / ECE / EI / M.Sc. Physics with Electronics / Electronics /AMIE or other equivalent degrees with 50% marks</i>

<i>M.Tech Energy and Environmental Engineering</i>	<i>2 years</i>	<i>BE/B.Tech (Mech/Elect/Chemical/Civil/ M.Sc Physics)/AMIE or Other Equivalent Degree with minimum 50% Marks</i>
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## **2. School of Computing Science & Engineering**

<i>B.Tech – Computer Science &amp; Engineering</i>	<i>4 years</i>	<i>XII or equivalent with minimum 50% marks in PCM. Merit in Qualifying exam, IITJEE, AIEEE, UPSEE etc, preferable.</i>
<i>M.Tech Computer Science &amp; Engineering</i>	<i>2 years</i>	<i>B.E/B.Tech/MCA/M. Sc or equivalent in Computer Science/Physics/Mathematics/ Statistics or in relevant discipline with minimum 50% marks</i>
<i>M.Tech Software Engineering</i>	<i>2 years</i>	<i>B.E. / B. Tech in any discipline / M.S / M.Sc. Computer Science (or) Information Technology (or) Software Engineering / MCA (or) Any other equivalent degree with 50%</i>
<i>BCA</i>	<i>3 years</i>	<i>XII with Maths with minimum 50% marks in best four relevant subjects.</i>
<i>MCA</i>	<i>3 years</i>	<i>BCA/Graduation with Maths, with minimum 50% marks in aggregate</i>

### 3. School of Civil and Mechanical Engineering

<i>B.Tech(Civil Engineering, Mechanical Engineering &amp; Automobile Engineering)</i>	<i>4 years</i>	<i>XII or equivalent with minimum 50% marks in PCM. Merit in Qualifying exam, IITJEE, AIEEE, UPSEE etc, preferable.</i>
<i>M.Tech CAD/CAM</i>	<i>2 years</i>	<i>B.E/B.Tech or equivalent in Mech. Engg. or in relevant discipline with minimum 50% marks.</i>
<i>M.Tech Structural Engineering</i>	<i>2 years</i>	<i>B.E/B.Tech or equivalent in Civil Engg. or in relevant discipline with minimum-50% marks.</i>
<i>M.Tech Automobile Engineering</i>	<i>2 years</i>	<i>BE/B.Tech (ME, Automobile Engg, Production Engg, Manufacturing Engg or Mechatronics/AMIE or other equivalent degrees with 50% marks</i>
<i>Integrated ME /CE + MBA</i>	<i>5 years</i>	<i>XII or equivalent with minimum 50% marks in PCM. Merit in Qualifying exam, IITJEE, AIEEE, UPSEE etc, preferable.</i>

### 4) School of Basic & Applied Sciences

<i>B.Sc.(Hons) Forensic Sciences</i>	<i>3 Years</i>	<i>XII with Science with minimum 50% marks.</i>
<i>M.Sc. (Forensic Sciences)</i>	<i>2 years</i>	<i>B.Sc. in Forensic Science, Basic Health or Allied Science with 50% marks in aggregate</i>

**5) School of Business**

<i>BBA</i>	<i>3 years</i>	<i>XII with minimum 50% marks in best 4 relevant subjects.</i>
<i>Integrated MBA (BBA + MBA)</i>	<i>5 years</i>	<i>XII with minimum 50% marks in best 4 relevant subjects.</i>
<i>MBA</i>	<i>2 years</i>	<i>Graduation with minimum 50% marks. Merit in CAT/ XAT / MAT/UPSEE etc. preferable.</i>
<i>MBA (International Business)</i>	<i>2 years</i>	<i>Graduation with minimum 50% marks. Merit in CAT/ XAT / MAT/UPSEE etc. preferable.</i>

**6) School of Commerce & Finance**

<i>B.Com (Hons.)</i>	<i>3 years</i>	<i>XII with minimum 50% marks in best four relevant subjects</i>
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**7) School of Humanities and Social Sciences**

<i>B.A(Hons) Economics</i>	<i>3 years</i>	<i>XII with Maths &amp; Economics, with minimum 50% marks in best four relevant subjects</i>
<i>M.A (Economics)</i>	<i>2 Years</i>	<i>Graduate with Economics as one of the subjects with minimum 50% marks in aggregate</i>

<i>B.A. (Hons.) English</i>	<i>3 Years</i>	<i>XII with English with minimum 50% marks in best four relevant subjects</i>
<i>BA (Hons.) Applied Psychology</i>	<i>3 years</i>	<i>XII with minimum 50% marks in best four relevant subjects.</i>
<i>M.A. (English)</i>	<i>2 Years</i>	<i>B.A. in English with minimum 50% marks in aggregate</i>
<i>M.A. Applied Psychology</i>	<i>2 years</i>	<i>Graduation with Psychology as one of the subjects with minimum 50% marks in aggregate</i>

**8) School of Medical and Allied Sciences**

<i>Bachelor of Pharmacy</i>	<i>4 Years</i>	<i>XII<sup>th</sup> with 50% and Physics &amp; Chemistry as compulsory subjects with Math/Biology/Biotechnology</i>
<i>Master of Pharmacy</i>	<i>2 Years</i>	<i>B Pharma with 50% marks</i>
<i>MBA(Health care Management</i>	<i>2 Years</i>	<i>Graduation with minimum 50% marks. Merit in CAT/XAT/MAAT/UPSEE etc. preferable</i>

**9) School of Nursing**

<i>B.Sc.(Nursing)</i>	<i>4 Years</i>	<i>XII with PCB with minimum 45% marks in PsCB</i>
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**10 )School of Hospitality**

<i>B.Sc. (Hotel Management)</i>	<i>3 Years</i>	<i>XII with minimum 50% marks in best four relevant subjects</i>
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**11) School of Media & Communication Studies**

<i>M.B.A. (Media Management)</i>	<i>2 years</i>	<i>Graduation with minimum 50 % marks. Merit in CAT/XAT/MAT/UPSEE etc. preferable</i>
<i>Bachelor of Journalism &amp; Mass Communication</i>	<i>3 years</i>	<i>XII with minimum 50% marks in best four relevant subjects</i>
<i>Master of Journalism &amp; Mass Communication</i>	<i>2 years</i>	<i>Graduation with minimum 50% marks in aggregate</i>

**12) School of Library & Information**

**No Programme is running except PhD**

**13) School of Law**

<i>Bachelor of Law (LLB)</i>	<i>3 years</i>	<i>Graduation from a UGC recognized University with minimum 50% marks with the age of less than 30 years as on the date of commencement of the academic session (5 years relaxation for SC/ST Candidates)</i>
<i>Integrated B.A. + LLB</i>	<i>5 years</i>	<i>XII from any govt. recognized board with minimum 50% marks with the age of less than 20 years as on the date of commencement of the academic session (5 years relaxation for SC/ST Candidates)</i>
<i>Integrated B.B.A. + LLB</i>	<i>5 years</i>	<i>XII from any govt. recognized board with minimum 50% marks with the age of less than 20 years as on the date of commencement of the academic session (5 years relaxation for SC/ST Candidates)</i>
<i>Master of Law (LLM)</i>	<i>2 years</i>	<i>LLB</i>



<i>Programme</i>	<i>Duration</i>	<i>Eligibility Criteria</i>
<i>PhD</i>	<i>2 years after completion of course work.</i>	<i>Post Graduate in the relevant subject with minimum 60% marks..</i>

*Note:- Cut-off percentage at the time of admission is normally much higher than the eligibility percentage*

6.5 Whether University is providing any reservation/relaxation in admission? If yes, please provide details in the following format:-

<b>Category</b>	<b>No. of students admitted</b>	<b>% of quota provided for reservation and preparation in respect of actual enrolment</b>	<b>Remarks</b>

: *Not Applicable*

6.6 Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-

<b>Total No. of Seats (Course-wise)</b>	<b>No. of total students admitted</b>	<b>No. of students admitted under Management quota</b>	<b>% of students admitted under management quota</b>

: *Not Applicable*

6.7 What is the admission policy of the University with regard to overseas students?

*GU admits foreign nationals and NRIs for fulltime study to its various NRI and programs. The admission policy of admission follows:*

*International Admission Criteria:*

- *For admission to B.Tech courses, candidates should have completed 12 years of schooling (equivalent to 10+2 system of Indian Education) having obtained an aggregate of at least 50% or equivalent in Physics, Chemistry & Mathematics.*
- *For other Undergraduate courses, candidates should have completed 12 years of schooling (equivalent to 10+2 system of Indian Education) with an aggregate of 50%*
- *For admission to Post graduate courses, candidates should have a bachelors degree from a recognised university with a minimum aggregate of 50%*

*The student will be required to produce the certificate of equivalence from the Association of Indian Universities in support of his/her qualification.*

*Admission Screening Committee:*

*A screening committee is constituted to check eligibility of applications. As soon as applications are received, the International office sends all the documents to this committee and the committee verifies the documents and if the student is found eligible, the provisional admission letter is given. The following documents are needed for processing the application:*

*Application form with photograph*

- *10<sup>th</sup> std transcript of marks ('O' Level)*
- *12<sup>th</sup> std. transcript of marks ('A' Level) mark sheet*
- *Graduation mark sheet (for PG admissions)*
- *Attested photocopy of valid Passport*
- *The student should produce the equivalence certificate from AIU*

*Completion of Admission:*

- *The final admission and payment of Tuition Fees is done on the arrival of the student, before the commencement of the session.*
- *The original documents have to be submitted for verification at the International Office along with the AIU equivalence certificate and medical certificate.*
- *The student is required to report a week before the commencement of the program to complete all admission formalities and for the orientation program.*

## E. Fee Structure

7.1 Present Course-wise fee structure of the University  
(Please provide head-wise details of total fee charged)

: **Fee structure for Batch 2012-13.**

### 1. School of Electrical, Electronics and Communication Engineering

<i>Programme</i>	<i>Duration</i>	<i>Fees (P.A.)</i>
<i>B.Tech (Electrical, Electrical &amp; Electronics Engg. Electronics &amp; Communication Engg.)</i>	<i>4 years</i>	<i>1,49,000</i>
<i>Integrated B.Tech(ECE /EE /EEE) + MBA</i>	<i>5 years</i>	<i>1,49,000</i>
<i>M.Tech Power Electronics &amp; Drives</i>	<i>2 years</i>	<i>77,000</i>
<i>M.Tech Power System Engineering</i>	<i>2 years</i>	<i>77,000</i>
<i>M.Tech Communication Engineering</i>	<i>2 years</i>	<i>77,000</i>
<i>M.Tech VLSI Design</i>	<i>2 years</i>	<i>77,000</i>
<i>M.Tech Energy and Environmental Engineering</i>	<i>2 years</i>	<i>77,000</i>

### 2. School of Computing Science & Engineering

<i>B.Tech – Computer Science &amp; Engineering</i>	<i>4 years</i>	<i>1,49,000</i>
<i>M.Tech Computer Science &amp; Engineering</i>	<i>2 years</i>	<i>77,000</i>
<i>M.Tech Software Engineering</i>	<i>2 years</i>	<i>77,000</i>
<i>BCA</i>	<i>3 years</i>	<i>77,000</i>
<i>MCA</i>	<i>3 years</i>	<i>92,000</i>

### **3. School of Civil and Mechanical Engineering**

<b>Programme</b>	<b>Duration</b>	<b>Fees (P.A.)</b>
<i>B.Tech(Civil Engineering, Mechanical Engineering &amp; Automobile Engineering)</i>	<i>4 years</i>	<i>1,49,000</i>
<i>M.Tech CAD/CAM</i>	<i>2 years</i>	<i>77,000</i>
<i>M.Tech Structural Engineering</i>	<i>2 years</i>	<i>77,000</i>
<i>M.Tech Automobile Engineering</i>	<i>2 years</i>	<i>77,000</i>
<i>Integrated ME/ CE + MBA</i>	<i>5 years</i>	<i>1,49,000</i>

### **4. School of Basic & Applied Sciences**

<i>B.Sc.(Hons) Forensic Sciences</i>	<i>3 Years</i>	<i>50,000</i>
<i>M.Sc. (Forensic Sciences)</i>	<i>2 years</i>	<i>50,000</i>

### **5. School of Business**

<i>BBA</i>	<i>3 years</i>	<i>77,000</i>
<i>Integrated MBA (BBA + MBA)</i>	<i>5 years</i>	<i>77,000</i>
<i>MBA</i>	<i>2 years</i>	<i>1,49,000</i>
<i>MBA (International Business)</i>	<i>2 years</i>	<i>1,49,000</i>

### **6) School of Commerce & Finance**

<i>B.Com (Hons.)</i>	<i>3 years</i>	<i>77,000</i>
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**7. School of Humanities and Social Sciences**

<i>Programme</i>	<i>Duration</i>	<i>Fees (P.A.)</i>
<i>B.A(Hons) Economics</i>	<i>3 years</i>	<i>50,000</i>
<i>M.A (Economics)</i>	<i>2 Years</i>	<i>50,000</i>
<i>B.A. (Hons.) English</i>	<i>3 Years</i>	<i>41,000</i>
<i>BA (Hons.) Applied Psychology</i>	<i>3 years</i>	<i>50,000</i>
<i>M.A. (English)</i>	<i>2 Years</i>	<i>50,000</i>
<i>M.A. Applied Psychology</i>	<i>2 years</i>	<i>50,000</i>

**8. School of Medical and Allied Sciences**

<i>Bachelor of Pharmacy</i>	<i>4 Years</i>	<i>50,000</i>
<i>Master of Pharmacy</i>	<i>2 Years</i>	<i>65,000</i>
<i>MBA (Health care Management)</i>	<i>2 years</i>	<i>1,49,000</i>

**9) School of Nursing**

<i>B.Sc.(Nursing)</i>	<i>4 Years</i>	<i>72,000</i>
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**10) School of Hospitality**

<i>B.Sc. (Hotel Management)</i>	<i>3 Years</i>	<i>77,000</i>
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**11) School of Media & Communication Studies**

<i>Bachelor of Journalism &amp; Mass Communication</i>	<i>3 years</i>	<i>77,000</i>
<i>Master of Journalism &amp; Mass Communication</i>	<i>2 years</i>	<i>77,000</i>
<i>M.B.A. (Media Management)</i>	<i>2 years</i>	<i>1,49,000</i>

**12) School of Library & Information      No Programme running**

**13) School of Law**

<i>Bachelor of Law (LLB)</i>	<i>3 years</i>	<i>60,000</i>
<i>Integrated B.A. + LLB</i>	<i>5 years</i>	<i>1,00,000</i>
<i>Integrated B.B.A. + LLB</i>	<i>5 years</i>	<i>1,00,000</i>
<i>Master of Law (LLM)</i>	<i>2 years</i>	<i>33,000</i>

***Other Programme***

<b><i>Programme</i></b>	<b><i>Duration</i></b>	<b><i>Fees (P.A.)</i></b>
<i>PhD</i>	<i>2 years after completion of course work</i>	<i>50,000</i>

- 7.2 Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.) : ***No other fee is charged.***
- 7.3 Whether fee structure is available on the University website and in the prospectus? : ***Yes***
- 7.4 Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there? : ***Fee is charged strictly as per the fees structure displayed in the University website. There are no hidden charges.***
- 7.5 Mode of Fee collection : ***Fee is charged per annum (Through Bank draft/cash).***



7.8 Whether University is providing any concession in fee to students? :  
If yes, please provide details.

*The University is providing fee concessions to the meritorious students or who have shown exemplary achievements in the area of sports, performing arts or literature. The details are below:*

*100% tuition fee waiver for toppers of all the Boards/University.*

*50% tuition fee waiver as scholarship for students securing upto 4000<sup>th</sup> rank in the IIT-JEE.*

*50% tuition fee waiver as scholarship for students securing upto 100<sup>th</sup> rank in the AIEEE.*

*50% tuition fee waiver as scholarship for students securing upto 100<sup>th</sup> rank in the UPSEE.*

*25% tuition fee waiver as scholarship for students securing 93% aggregate and above in class 12 or 80% or more marks in graduation.*

*20% tuition fee waiver as scholarship for students securing upto 5000<sup>th</sup> rank in AIEEE or students scoring at least 70% percentile in CAT or above 700 marks in MAT.*

*50% tuition fee waiver as scholarship for students with gold or silver medal at the national level/state level in sports or have some exemplary achievements to their credit in the area of performing arts or literature.*

7.9 Details of the Hostel Fee including mess charges

: ***Hostel Fee (Wherever applicable):2012-13 Batch***

**Boys Hostel**

***Three Seater Rs.71,500 (Per Annum)***

***Four Seater Rs.67,100 (Per Annum)***

***One Time Hostel Security Rs.10,000 (Refundable)***

**Girls Hostel**

***Two Seater (AC) Rs.75,000 (Per Annum)***

***Two Seater (Non AC) Rs.62,000 (Per Annum)***

***Three Seater (Non AC) Rs.66,000 (Per Annum)\****

***One Time Hostel Security Rs.10,000 (Refundable)***

***Note: Rates are inclusive of Mess Charges***

***\* With Attach Toilet and Cooler***

7.10 Any other fee

: ***Not Applicable***

7.11 Basis of Fee Structure

: ***Fee structure has been based on Annual Budgeted Revenue Expenditure keeping in view the affordability of students.***

7.12 Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.

: ***No.***

7.13 Whether University is providing any scholarship to students?  
If yes, please provide details.

: ***On Admission Merit scholarships are provided as per details given below:***

***100% tuition fee waiver for toppers of all the Boards/University.***

***50% tuition fee waiver as scholarship for students securing upto 4000<sup>th</sup> rank in the IIT-JEE.***

***50% tuition fee waiver as scholarship for students securing upto 100<sup>th</sup> rank in the AIEEE.***

***50% tuition fee waiver as scholarship for students securing upto 100<sup>th</sup> rank in the UPSEE.***

***25% tuition fee waiver as scholarship for students securing 93% aggregate and above in class 12 or 80% or more marks in graduation.***

***20% tuition fee waiver as scholarship for students securing upto 5000<sup>th</sup> rank in AIEEE or students scoring at least 70% percentile in CAT or above 700 marks in MAT.***

***50% tuition fee waiver as scholarship for students with gold or silver medal at the national level/state level in sports or have some exemplary achievements to their credit in the area of performing arts or literature***

**F. Faculty**

8.1 Total no. of Sanctioned and filled up posts  
(Institution-wise and Department-wise):

: *Institution-wise and Department-wise details are given below:*

School	Professor		Associate Professor		Assistant Professor	
	Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
<i>Electrical, Electronics and Communication Engineering</i>	07	05	11	02	28	39
<i>Computing Science &amp; Engineering</i>	11	8	19	03	58	77
<i>Civil and Mechanical Engineering</i>	07	13	13	04	40	43
<i>Basic &amp; Applied Sciences</i>	01	01	01	00	03	03
<i>Business</i>	04	01	08	06	38	38
<i>Finance and Commerce</i>	01	00	00	00	05	04
<i>Humanities and Social Sciences</i>	01	02	01	01	02	04
<i>Medical and Allied Sciences</i>	02	01	02	02	03	04
<i>Nursing</i>	01	01	00	00	05	05

<i>Hospitality</i>	<i>01</i>	<i>01</i>	<i>00</i>	<i>00</i>	<i>03</i>	<i>03</i>
<i>Media &amp; Communication Studies</i>	<i>01</i>	<i>00</i>	<i>01</i>	<i>00</i>	<i>02</i>	<i>04</i>
<i>Library Information Science</i>	<i>01</i>	<i>01</i>	<i>00</i>	<i>00</i>	<i>00</i>	<i>00</i>
<i>Law</i>	<i>01</i>	<i>01</i>	<i>01</i>	<i>01</i>	<i>07</i>	<i>07</i>

***Note: The faculty members supporting different schools in the areas of Basic & Applied Sciences, humanities shown under the concerned schools.***

8.2 Details of teaching staff in the following format  
(Please provided details – Institution-wise and Department-wise)

: ***Details provided in Appendix - XIII***

8.3 Category-wise No. of Teaching Staff

:

<b>Category</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>
SC	01	02	03
ST	00	00	00
OBC	02	19	21
PH	00	00	00
General	89	172	261
Total	92	193	285

8.4 Details of the permanent and temporary faculty members in the following format.

: *Details are given below:*

<b>Particulars</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>
<b>Total no. of permanent teachers</b>	92	193	285
No. of teachers with Ph.D. as the highest qualification	30	85	115
No. of Teachers with M.Phil as the highest qualification	05	05	10
No. of teachers with PG as the highest qualification	57	103	160
<b>Total no. of temporary teachers</b>			
No. of teachers with Ph.D. as the highest qualification			
No. of Teachers with M.Phil as the highest qualification			
No. of teachers with PG as the highest qualification			
<b>Total no. of part-time teachers</b>			
No. of teachers with Ph.D. as the highest qualification	00	0	00
No. of Teachers with M.Phil as the highest qualification			
No. of teachers with PG as the highest qualification			
<b>Total No. of visiting teachers</b>	00	04	04

8.5 Ratio of full-time teachers to part-time/contract teachers

: 285

71.25:1

8.6 Process of recruitment of faculty

: *Faculty positions are advertised in leading news papers circulated through University website. Copy of the advertisement is enclosed as Annexure A-6*

- Whether advertised? (Pl. attach copy of the ad)

- Whether selection committee was constituted as per the UGC Regulation?

: *The selection committee is constituted as per U.G.C. guidelines.*

8.7 Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether. Self Appraisal Evaluation Peer Review Students evaluation others (specify)

*Yes, Galgotias University follows a well defined self appraisal process in order to evaluate the overall performance of its Teachers. The university intends to achieve optimum performance in every walk of its functioning and faculty members are definitely one of the major stake holders in achieving our objectives. We expect optimal performance of faculty for the success of the university. The three broad categories in which faculty members are evaluated are - Teaching Effectiveness, Research and Development & Service. The review and evaluation of the faculty members is conducted periodically.*

*Annexure A-7 provides the template of performance appraisal form along with the guidelines of score awarding criteria for reference. The faculty members are required to provide details of their teaching, research and service contributions in the academic year covering the review period by filling the information on the template and by completing the self-appraisal section of the performance appraisal form. In each broad category of teaching, research, service and other contributions, they will rate their own performance as per the guidelines provided. Annexure A-8 provides student feedback on faculty members which is incorporated while carrying out the appraisal.*

*The Department Heads/Faculty In-charge and the Dean provide their own ratings taking into account the performance of the faculty member in comparison to their peers in the department and the school respectively. Continuous feedback from the faculty members to improve the assessment process is encouraged. Faculty members are encouraged to provide their feedback to HOD/Faculty In-charge, the Dean or the Director, HR.*

*Annual increments and performance incentives are awarded based on the points scored by the faculty members.*

8.8 Institution-wise and Department-wise teacher student ratio  
(only full time faculty)

: *University-Wise Teacher : Student Ratio*

*14.77*

*School of Electrical, Electronics and Communication Engineering*

*1 : 14.60*

*School of Computing Science & Engineering*

*1 : 15.28*

*School of Civil and Mechanical Engineering*

*1 : 14.96*

*School of Basic & Applied Sciences*

*1: 17.5*

*School of Business*

*1 : 16.64*

*School of Commerce & Finance*

*1:28*



*School of Humanities & Social Sciences*

*1 : 4.85*

*School of Medical and Allied Sciences*

*1 : 13.85*

*School of Nursing*

*No student is enrolled*

*School of Hospitality*

*1 : 5.25*

*School of Media & Communication Studies*

*1 : 12.5*

*School of Library & Information Science*

*No student is enrolled.*

*School of Law*

*8.77*

- 8.9 Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:- Scale of Pay with all the allowances : ***Yes, U.G.C. scales are given to the Faculty.***  
***Professor- Rs.37400-67000+AGP Rs.10,000 Plus DA & HRA as per norms***  
***Associate Prof.- Rs.37400-67000+AGP Rs.9,000 Plus DA & HRA as per norms***  
***Assistant Prof.-I- Rs.15600-39100+AGP Rs.6,000 Plus DA & HRA as per norms***  
***II- Rs.15600-39100+AGP Rs.7,000 Plus DA & HRA as per norms***  
***III- Rs.15600-39100+AGP Rs.8,000 Plus DA & HRA as per norms***
- Mode of Payment- (Cash/Cheque) : ***Through ECS transfer to Bank***
- 8.10 Pay /Remuneration provided to:- Part-Time Faculty- Temporary Faculty- Guest Faculty- : ***Rs.1500 per hour***
- 8.11 Facilities for teaching staff (Please provide details about Residence : Rooms, Cubicals, Computers/Any other) : ***All Faculty members are provided with a Laptop on joining. Specially designed faculty rooms/cubicles are provided to the faculty members.***

**G. Infrastructure**

- 9.1 Does the University have sufficient space for Land & Building? : *Yes, the university has 52 acres of land at Yamuna Express Way, Greater NOIDA, U.P. A carpet area of 25651.90 Sq meter comprising of Academic/Administrative Blocks are already constructed. In addition an Academic block (carpet area 16585.4 Sq meters) & a Hostel Block (carpet area 22642 Sq meters) are under construction, which are likely to be ready for possession by August 2013.*
- 9.2 Does the University have sufficient class rooms? : *Yes, the University has fully air-conditioned spacious lecture halls and tutorial rooms designed to provide a high quality learning ambience.*

### 9.3 **Laboratories & Equipment**

: *Details providing the information required, are enclosed at APPENDIX-XV*

(Details to be provided)

- a) Item Description (make and model)
- b) Location (Department)
- c) Value (Rs.)
- d) Present Condition
- e) Date of Purchase

### 9.4 **Library**

*The University library, with the sole objective of the actual delivery of information rather than the documents and thereby creating an environment conducive to the optimum use of library material and an appropriate schedule of hours of service and professional assistance, has been fully computerised thus enhancing the use of library's resources and services. It has helped the library to perform and contribute to the fulfillment of the University's mission by selecting, acquiring, organizing, maintaining and making accessible a collection of printed and non-printed, primary and secondary material that*

*will support the educational, research and public service programmes of all students, researchers and the faculty members.*

*In order to give it an ultra modern look and to keep pace with the bulk of published literature and the recent technology, the University Library has established an Electronic (digital) Library to meet academic and research demands of its clientele. It facilitates access to the E-books, E-journals and other literature available worldwide.*

*The University Library plans to develop its own Institutional Repository and also to have an access to other Institutional Repositories. This endeavour will place Galgotias University on the global map of academic institutions and also to let our students and researchers utilize the best research output available globally.*

*Details in regard to space, Computer/Communication facilities, Reference Books Research Journals Print/E-Journals are provided in Appendix XIV*

- a) Total Space (all Kinds)
- b) Computer/Communication facilities
- c) Total no. of Ref. Books (Each Department) :
- d) All research Journals subscribed on a regular basis

- 9.5 **Sports Facilities** : **Details are provided in Appendix XVI**
- a) Open play Ground(s) for outdoor sports  
(Athletics, Football, Hockey, Cricket, etc.)
  - b) Track for Athletics
  - c) Basketball courts
  - d) Squash/Tennis Courts
  - e) Swimming Pool (Size)
  - f) Indoor Sports Facilities including Gymnasium
  - g) Any other
- 9.6 Does the University has provision for Residential Accommodation including hostels (boys & girls separately) : ***The university Hostel Block is coming up in the campus with a capacity of accommodating about 1400 students.  
At present the University has one Boy's hostel for accommodating about 400 students in the Knowledge Park campus.  
The University has also entered into agreement & hired residential complexes near the University in which about 300 girls and about 300 boys are accommodated.***
- H. Financial Viability**
- 10.1 Details of the Corpus Fund created by the University
- |         |   |                                                                                                                               |
|---------|---|-------------------------------------------------------------------------------------------------------------------------------|
| Amount  | : | <b><i>Rs. 10,00,00,000/-</i></b>                                                                                              |
| FDR No. | : | <b><i>205058 (498555) Date 16/12/2012 for Rs. 3,75,00,000/-<br/>205063 (498556) Date 18/12/2012 for Rs. 6,25,00,000/-</i></b> |
| Period  | : | <b><i>Up to 30/12/2013 &amp; 18/12/2013 respectively.<br/>(Copies of F.Ds are attached as Annexure A-9)</i></b>               |

10.2 Financial Position of the University (please provide audited income and expenditure statement for the last 3 years)

<i>S.No.</i>	<i>Year</i>	<i>Income</i>	<i>Expenditure</i>
<i>1</i>	<i>2011-12</i>	<i>241901622.00</i>	<i>199009433.91 *</i>
<i>2</i>			
<i>3</i>			

- *Excludes deferred revenue expenditure of Rs. 103557840.00 and expenses incurred by Smt. Shakuntala Educational & Welfare Society amounting to Rs. 111003896.65*

*Copy of Audited Income & Expenditure statement for 2011-12 is attached as Annexure A-10*

10.3 Source of finance and quantum of funds available for running the University (for last audited year)

<i>Source</i>	<i>GU</i>	<i>SEWS</i>	<i>Total</i>
<i>Fees</i>	<i>227246600.00</i>	<i>0.00</i>	<i>227246600.00</i>
<i>Donations</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<i>Loan*</i>	<i>9485301.00</i>	<i>981747805.85</i>	<i>991233106.85</i>
<i>Interest</i>	<i>14655022.00</i>	<i>0.00</i>	<i>146655022.00</i>
<i>Any Other#</i>	<i>0.00</i>	<i>270807389.16</i>	<i>270807389.16</i>

*\* Loans outstanding as on 31.03.2012 as per audited balance sheet*

*# Represents funds due to/contributed by SEWS as at 31.03.2012 for setting up of Galgotias University Uttar Pradesh.*

- 10.4 What is the University's 'unit cost' of education? (Unit cost = total : annual expenditure (Budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given.

<b>Total Annual Expenditure</b>	<b>Including Salary</b>	<b>Excluding Salary (Amount in Rs.)</b>
<b>Galgotias University Uttar Pradesh*</b>	<b>19,90,09,433.91</b>	<b>12,25,20,333.91</b>
<b>Smt. Shakuntla Educational &amp; Welfare Society</b>	<b>11,10,03,896.65</b>	<b>11,10,03,896.65</b>
<b>Total Annual Expenditure</b>	<b>30,00,13,330.56</b>	<b>23,35,24,230.56</b>
<b>Number of Students (as on 01.01.2012)</b>	<b>1611</b>	<b>1611</b>
<b>Unit Cost of Education</b>	<b>1,86,228.00</b>	<b>1,44,956.00</b>

- Excludes Deferred Revenue Expenditure amounting to Rs.103557840.00.



## I Governance System

- 11.1 Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution):-
- |                       | <u>Statutory Bodies</u>            | <u>Date of Constitution</u> |                                                |
|-----------------------|------------------------------------|-----------------------------|------------------------------------------------|
| Governing Board –     | <b>1. The Court/Governing Body</b> | <b>16/08/2011</b>           | } <b>Composition enclosed in APPENDIX-XVII</b> |
| Executive Council –   | <b>2. Executive Council</b>        | <b>10/05/2011</b>           |                                                |
| Board of Management – | <b>3. Academic Council</b>         | <b>25/06/2011</b>           |                                                |
| Academic Council –    | <b>4. Finance Committee</b>        | <b>16/08/2011</b>           |                                                |
| Finance Committee –   | <b>5. Planning Board</b>           | <b>16/08/2011</b>           |                                                |
| Board of Studies –    | <b>6. Admissions Committee</b>     | <b>16/08/2011</b>           |                                                |
| Others –              | <b>7. Fee Committee</b>            | <b>16/08/2011</b>           |                                                |
- (Details to be provided)
- 11.2 Dates of the meeting of the above bodies held during the last 2 years: (Enclose attested copy of the minutes of the meetings)
- The statement indicating the dates of Meetings is enclosed as Annexure A-11 (Minutes of the meetings have been attached in Annexure A-4)***
- 11.3 What percentage of the members of the Boards of Studies, or such other academic committees, are external/ Enclose the guidelines for BOS or such other Committees.
- External members are associated in BOS at the level of the Schools but their constitution depends on their mission and varies from school to school.***
- 11.4 Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?
- The review of Academic programmes, their relevance is a continuous process. The programmes are decided through continuous interaction with stake holders including Industry, Market demand & technological advances taking place.***

## **J. Research Profile**

12.1 Faculty-wise and Department-wise information to be provided in respect of the following:-

- Students Teacher Ratio *- School wise students Teacher ratio is given in Para-8.8*
- Class Rooms *- The details in regard to class rooms & Tutorial rooms is attached at Annexure A-12.*
- Teaching labs
- Research labs (Major Equipments) } *Teaching labs and Major Lab Equipments are given in para-9.3*
- Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars) *- 22sstudents are registered for Ph.D in various disciplines.*
- Publications in last 3 years (Year-wise list)
- No. of Books Published
- Patents
- Transfer of Technology
- Inter-departmental Research (Inter-disciplinary)
- Consultancy } *- School-wise details of Publication, Conference proceeding, Books, Published etc. are enclosed at Annexure A-13.*
- Externally funded Research Projects *- Department of Science and Technology, Government of India has sanctioned a project entitled “Self-Assembly of Semiconductor Nanostructures for sensing Applications” in Basic and Applied Sciences. The amount sanctioned is Rs.30.47 Lakhs.*
- Educational Programmes Arranged *- The University regularly conducts faculty development, Orientation and other educational programs besides seminar on specialized topics. The list of the programs conducted upto 31.12.12 is attached as Annexure A-14*

**K. Misc.**

13. Details of Non-Teaching Staff

13.1 Details of Non-Teaching Staff : *Details on prescribed format are enclosed in Appendix-XVIII.*

(Details to be provided in Appendix XVIII)

13.2 Summary of the Non-Teaching Staff : *Details are given below:*

<b>Particulars</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>
Administrative Staff			
Group A } Group B }	03	10	<b>13</b>
Group C	10	30	<b>40</b>
Group D Sub total	13	40	<b>53</b>
Technical Staff			
Group A } Group B }	01	05	<b>06</b>
Group C	02	39	<b>41</b>
Group D Sub total	03	44	<b>47</b>
<b>Grand Total</b>	<b>16</b>	<b>84</b>	<b>100</b>

13.3 No. of Non-teaching staff category wise

: *Non –teaching staff category wise*

<b>Category</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>
SC	0	1	01
ST	0	0	0
OBC	0	10	10
PH	0	0	0
General	18	71	89
Total	18	82	100

*Besides above the activities of housekeeping and security service are outsourced.*

*Following housekeeping & security staff are deployed.*

*Housekeeping – 47*

*Security Staff - 26*

13.4 Ratio of Non-teaching staff to students

: *1:24.34*

13.5 Ratio of Non-teaching staff to faculty

: *1: 1.65*

#### **14. Academic Results**

14.1 Faculty wise and course-wise academic results of the past 3years :

*Not Applicable, The first batch of students will pass out in April/May 2013.*

<b>S. No.</b>	<b>Course</b>	<b>No. of Candidates appeared</b>	<b>Result</b>

**15. Accreditation**

15.1 Whether accredited by NAAC? If yes please provide the following details: : *Not applicable since the University has been established in the year 2011*

following details:

Date of Accreditation

Period

Grade

CGPA

Grading System Followed

15.2 Whether courses are accredited by NBA? If yes please provide course-wise details as under:- : *Not applicable since the University has been established in the year 2011*

S. No.	Course	Whether Accredited	Period of Accreditation

15.3 Other Accreditations, if any : *Not applicable since the University has been established in the year 2011*

15.4 Any other information  
(including special achievements by the University which may  
be relevant for the University)

: ***Galgotias University (GU) opened its door to the first batch of approximately 1,700 undergraduate and post graduate students in July of 2011. Now in its second year, the University has grown to more than 4,200 students and has added several new majors in its thirteen Schools:***

- ***School of Electrical, Electronics & Communication Engineering***
- ***School of Computing Science & Engineering***
- ***School of Civil & Mechanical Engineering***
- ***School of Basic & Applied Sciences***
- ***School of Business***
- ***School of Finance & Commerce.***
- ***School of Humanities & Social Sciences.***
- ***School of Medical & Allied Sciences.***
- ***School of Nursing***
- ***School of Hospitality***
- ***School of Media & Communication Studies***
- ***School of Library and Information Science***
- ***School of Law***

***GU aspires to be and is on a fast track to become an internationally recognized university that excels in multidisciplinary and interdisciplinary education, research and innovation, educating globally competitive graduates with potential to become leaders in their fields but will also excel in problem solving skills, will be aware of the societal context of their chosen profession, will function effectively in teams, will have good communication skills and above all, be life-long learners.***

***GU aims to develop its niche among the premier institutions in the country initially and in the world eventually. To accomplish the stated vision, GU has a***

*well thought-out road map that clearly articulates goals, objectives, strategies and milestones with a realistic timeline and a strong will to pursue them relentlessly.*

*GU has developed a strategic plan for Academic Excellence which addresses the needs and active plan for the next five year period, which is to be reviewed and suitably modified as the University enters the next phase of its existence*

*A copy of the strategic Plan is attached as Annexure A-15*

## **16. Strength and Weaknesses of the University**

### **16.1 Strengths of the University**

*: GU's advantages are several (a) a recognized brand well known in the region, offering quality education in engineering and management (b) being a new institution it has no inertia or drag of bureaucratic processes to slow progress (c) the flexibility to develop its own curricula as an autonomous university that falls under the oversight of the University Grants Commission (UGC) (d) a new campus located on a 52 acre property with state of the art facilities and infrastructure and an opportunity to properly plan a campus that will serve students well for the next several decades (e) its location within the National Capital Region (NCR) near to knowledge Park with over 125,000 students who study in the region's various universities and colleges (f) plenty of modestly priced but high quality housing and a good civil infrastructures such as schools in the Greater Noida area making it very attractive for recruitment and retention of quality faculty and staff and (g) established relationships with firms and government agencies in the region and beyond through the Galgotias Educational Institutions.*

16.2 Weaknesses of the University

: *GU has several challenges as a start up institutions but it has already put in place cutting edge curricula that give its graduates a competitive edge in the job market allowing it to quickly establish itself as an institution of choice that attracts the best students.*

### **Certificate**

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University **[www.galgotiasuniversity.edu.in](http://www.galgotiasuniversity.edu.in)**

**Signed and Sealed by the head of the Institution**