

FEEDBACK FORM (STUDENT)

Instructions:

The university aims to offer the best possible environment and learning experience to encourage the students to perform to their full potential. Students play a critical part in their evaluation, development and enhancement of the quality of this learning experience. Feedback from students allows the university to evaluate how its service provision is viewed by its most important group of stakeholders, namely the students. If you are interested in helping out your teacher and in turn help yourself, take the time to leave constructive feedback. There are some questions for which you may need to provide written feedback.

Suggestions:

- 1. **Be specific.** The more specific you are about what you liked and did not, the more helpful your feedback will be. Instead of writing, "I hated the reading list," write, "The book by ABC was very confusing and unorganized, and I didn't think it related well to the course material."
- 2. **Offer suggestions**. Tell your teacher specifically how to change something. Instead of writing, "The Power Point slides were useless," write, "Could you please put less information on each Power Point slide, and use a bigger font?"
- 3. **Explain what you liked about the class.** Teachers always like getting comments like, "Your class was wonderful!" However, it would be more helpful to explain specifically what you liked about the class so he can continue doing these things.
- 4. **Be nice.** For a teacher, it's extremely hurtful to receive nasty comments. Honesty is important, but there's no need to be mean.
- 5. **Thank your teacher for the great class.** If you enjoyed the class, thank your teacher. This is one of the nicest things a student can say to a teacher.

Survey Ouestionnaire:

The purpose of this form is to allow you to give ideas to the teacher about how the teaching-learning might be improved. You are encouraged to add your comments and suggestions on the back of this survey.

S. N.	In this class, your teacher	Check ONE of the followings:		
		Yes (2)	Sometimes (1)	No (0)
1	clearly explains the objectives, requirements and grading system of the course			
2	sets high standards and expectations for everyone			
3	explains the assignments clearly			
4	makes class interesting and relevant			
5	uses class time effectively			
6	particular on timely coverage of syllabus			
7	knows the subject matter well			
8	presents material in a variety of ways (lecture, presentation, written etc.)			

9	provides ways to measure what was learnt (tests, projects, discussions, etc.)					
10	recognizes and acknowledges effort					
11	is approachable and helpful					
12	encourages and accepts different opinions					
13	has the respect for the students					
14	enforces rules fairly and consistently					
15	encourages cooperation and participation					
16	encourages students to think independently					
17. Is there anything about this class that frustrates you?18. Do you generally feel encouraged to ask questions or contribute comments in your class?						
19.	What do you like best about this class and/or teacher?					
20. What do you wish this teacher would do differently that would improve this class?						
21.	Any additional thing you want to share with us?					

Name of The Teacher

(Theory/Practical)